

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of November 18, 2014

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron
Also Present: Randy Orndorff, Bill Wilder, Gretchen Wilder, Keith Murray, Jim DeCormier, Michael Fitzhebert, Eliza Conde, Jenna Moulton, Glenn Smith, Johnny Van Tassel, Chief Raffaely, Ruth Zax

The meeting was called to order at 6:30pm

1. Public Appointments

Town Clerk Cindy Caveney swore in Michael Fitzhebert as a Patrol Officer.

The Chair recognized Randy Orndorff who requested that the no parking zone on the south side of Oak Street be removed. Chief Raffaely said that he feels there is no problem with allowing parking in this area. Board members discussed the matter, focusing on the width of the roadway and whether Mr. Orndorff had sufficient room on his property to allow for parking two vehicles. Board members asked that Chief Raffaely and Johnny Van Tassel investigate relocating the no parking zone from the south side of the street to the north side of the street and report back to the board.

The Chair recognized Ruth Zax who reviewed the budget request of Child and Family Services.

The Chair recognized Jennifer Moulton who reviewed the budget request of Hall Memorial Library

The Chair recognized Keith Murray who reviewed the budget request for the Northfield Economic Development Corporation.

The meeting was recessed at 7:35pm

The meeting was reconvened at 7:43pm

The Chair recognized Dawn Schimberg who, along with Sheriff Hilliard, reviewed the budget request of the Youth Assistance Program.

2. Highway Department

Board members discussed the issue relating to non-payment of invoices by Empire Recycling and signed a letter to them initiating the process of revoking their license to haul commercial waste in town.

Highway Superintendent Johnny Van Tassel distributed summaries of quotes from Schintzer and Gilpatric for disposal of metal found at the highway garage. Board members instructed Johnny to dispose of the metal in a manner that maximized profit to the town.

Johnny informed the board that the generator at the garage is in need of a level 2 servicing at a cost of \$850. Board members discussed the matter and asked if the unit has been tested regularly. Johnny was unsure of this and said that he would investigate.

Johnny reported that the sinkhole on Elm Street has been repaired. Sel. Shepard inquired as to the process by which complaints are dealt with at Highway. Johnny said that the timeframe within which complaints are addressed depends on the complaint, safety issues are dealt with right away. Board members inquired as to this response to the pothole on Elm Street; he had been informed that it had caused a blown tire on Monday morning and did not fix it until specifically called in to do so by Sel. Waldron on Tuesday afternoon. Johnny replied that he did not think this hole presented a safety problem; he inspected it but was busy with budget and other duties. Selectmen responded that a pothole that has already blown one tire is by definition a safety problem that should have been addressed immediately, even if it was to put a cone up.

3. Police Department

Chief Raffaely informed the Board that the Northfield Police Association would like to donate a weight machine and a treadmill to the town for use in the PD exercise room. Board members reviewed the request. **Crowley/Shepard** moved to accept the donation of a weight lifting machine and perform treadmill from the Northfield Police Association. **Motion passed.**

Chief Raffaely asked for authorization to spend \$14,190 for laptops, watchguard cameras and a radio so as to allow for outfitting of all cruisers. **Crowley/Waldron** moved to expend \$14,190 to outfit cruisers as proposed. **Motion passed.**

4. Administration

Board members reviewed remaining follow-up items from the meeting of November 1st. Board members also reviewed a request for funding from Lakes Region Public Access TV for funding, which they did not approve.

Board members reviewed a building permit for construction on a private road. Town Administrator Glenn Smith reviewed the Class VI and Private Road Policy and the relevant sections of RSA 674:41. Selectmen reviewed the application and the local and state regulations. After review, the Board signed an agreement and release of liability for this proposal and authorized the Code Enforcement Officer to issue the building permit.

Glenn Smith presented the Cannon Bridge bids which Board members reviewed. The Selectmen asked Glenn to coordinate a joint meeting with the Tilton Selectmen to discuss these issues.

Board members worked on developing their 2015 budget recommendation.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Shepard** moved to approve the minutes of the meeting of November 10, 2014. **Motion passed.**

Glenn updated the board that several calls had been received from abutters interested in purchasing lot U16-26. Board members asked that he solicit sealed bids for this parcel. Also, they asked that he contact a realtor to assess the market value of the town property at the corner of Bean Hill Road and Ski Hill Drive.

There being no other business the meeting was adjourned at 11:40pm

APPROVED BY THE NORTHFIELD SELECTMEN ON NOVEMBER 25, 2014