

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of November 19, 2013**

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron  
Also Present: Jim Doane, Rose Marie Welch, Brittini Stewart, Clint Cassavaugh, Ed Weingartner.

The meeting was called to order at 6:32

**1. Police Department**

Chief Raffaely distributed forms required for updating the PD credit card. He also informed the Board that Pittsfield PD is not willing to give Northfield the vest used by the officer leaving that department for ours; we will have to buy a new vest for this officer. He updated the Board on issues with the 2011 cruiser, which is at Irwins being repaired; the work is covered under warranty.

**2. Highway Department**

Sel. Shepard presented a purchase requisition covering replacement of a set of overhead door springs. Board members discussed a landowner's request that the town install a replacement driveway culvert. Glenn was asked to look into the legality of this.

**3. Administration - 2014 Budget Proposal**

The Chair recognized Pines Community Center Director Jim Doane who outlined the organization's 2014 budget request. He also updated the Selectmen on grant efforts and program changes since the last year. Board members asked questions about the scope of the scholarship program; Jim outlined the current process, the growth in use of this program and the efforts to be undertaken next year to tighten up use of the program. Board members discussed maintenance of the building.

The Chair recognized CIP Committee Chair Ed Weingartner. Board members discussed the 2014 CIP proposal and asked for additional information on the proposal to replace the failed town hall air conditioner, the proposal to replace the failed police department air conditioner, the proposed new cruiser and the proposed new highway truck. Board members reviewed the road repair proposals in depth.

**4. Non-public session *RSA 91A-3 Iib***

**Bluhm/Shepard** moved to enter into non-public session under the provisions of RSA 91-A3II b at 8:55pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were

Chief Raffaely and Glenn Smith. **Bluhm/Shepard** moved to reconvene the public session at 10:44pm. **Motion passed by unanimous roll call vote.**

**Bluhm/Shepard** moved to seal the minutes of the non-public session under the provisions of RSA91-A:3 II because divulgence of the information likely would affect adversely the reputation of any person other than a member of the board itself. Motion passed by unanimous roll call vote.

## **5. General Business**

Board members reviewed general correspondence and payroll manifest. **Shepard/Bluhm** moved to approve the minutes of the meeting of November 12, 2013. **Motion passed**

There being no other business the meeting was adjourned at 10:45pm

**APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON DECEMBER 3, 2013**