

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of December 13, 2017 3:00pm**

Present: Sel. Crowley, Sel. Southworth, Sel. Allen  
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 3:00pm

**1. Police Department**

Sel. Southworth expressed a preference for the budget format used in prior years. Board members discussed the issues and agreed to return to the old format. Glenn was asked to reformat the materials before it is presented to the Budget Committee.

Board members reviewed the 2018 Police Department budget request with Chief Raffaely.

Chief Raffaely presented material relating to the effect of idling time on cruiser engines.

**2. Public Works Department**

Public Works Director Andy Buteau updated the Board on vehicle repair concerns. One of the trucks is in need of injectors, Andy distributed a repair estimate. Board members discussed repair options. Andy said he would investigate further.

Andy reported that plowing has not gone smoothly this year due to lack of a part time person.

Board members discussed the 2017 budget, budget methodology and year end balances.

Andy discussed his salt and sand budget.

**3. Administration**

Town Administrator Glenn Smith reported that the town has been contacted by the state E911 system concerning the home at 15 Greenwood Drive. The owner has told USPS that the address is 5 Greenwood Drive. E911 asked for the town to resolve the discrepancy. Board members decided to change the designation to 5 Greenwood Drive.

Glenn presented a quote from Ken Partridge for construction of a parking lot on the new Blais property park. Board members agreed to pay half the cost on the condition that the remaining half is paid by the Conservation Commission using conservation funds.

Board members reviewed potential HRA funding options and decided to standardize the employee contribution rate at 6% and keep HRA funding at its 2017 level for 2018.

**4. Non-public RSA 91A-3 II(c)**

**Crowley/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II c at

5:17pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Allen** moved to reconvene the public session at 5:50pm. **Motion passed by unanimous roll call vote.**

**Crowley/Allen** moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

## **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** moved to approve the minutes of the meeting of December 5, 2017. **Motion passed.**

There being no other business the meeting was adjourned at 5:53pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON DECEMBER 19, 2017