

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of December 13, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Jared Hebert, Beth Keck, Chris Hunt, Andy Buteau, Glenn Smith, Chief Raffaelly

The meeting was convened at 5:00pm

1. Public Input

The Chair recognized Beth Keck, representing Greater Tilton Family Resource Center who is securing funding for an outdoor ice rink at Pines Park. She reported that she has met with the Recreation Council and determined that the initial location, the basketball court, is not an option due to the need to have that area free for access to day care. The current request is to install the rink at the horse rink in the winter of 2017-18. She asked if the Board would consider allowing it on town land. Her intent is to secure a grant to cover insurance, and construction so that it can be done at no cost to the town. The rink would be considered a gift that provides family friendly wholesome entertainment. Board member responded that they do not see a problem as long as town forces do not maintain it, liability insurance is provided and lighting is provided. Ms. Keck responded that she is talking to schools about taking this on as a maintenance project.

The Chair recognized Chris Hunt who addressed the Board about the special town meeting that has been suggested for a proposed zoning change. He has contacted LRPC, the staff of which cannot remember this action brought at a special town meeting. He stated that he would like to see that Spaulding become a full member of the community tax wise. He believes that Spaulding's wishes can be accommodated with three changes to the existing land use table. Sel. Crowley advised Chris to bring his ideas to the Planning Board.

2. Police Department

Chief Raffaelly reported that he will follow up on the report that the transfer station security cameras are operating well. He also reported that he is still trying to obtain quotes from Merrimack County and the City of Franklin for dispatch services.

3. Public Works Department

Public Works Director Andy Buteau reported that the open house went well and that his crew has removed the trash left at the end of the Class V section of Scribner Road.

Andy discussed operation of the sidewalk plow and sidewalk clearing with Board members.

Chief Raffaelly questioned plowing of the Shaker Road boat ramp. He noted that it has not been done and that he questioned Andy and Chief Sitar and was told that neither the Town nor TNFD have plowed this in the past. Andy confirmed that his crew does not plow it. Board members discussed the matter and concluded that the boat launch is a seasonal facility that does not need to be maintained in the winter. If the fire district needs access for the water supply then it would be their responsibility to clear the lot.

4. Administration

Town Administrator Glenn Smith provided photos taken by Ron Dunlop of the top of the Memorial Arch showing the need for repair. He stated that he will be pursuing grant funding for this once a repair estimate is received.

Glenn presented proposals prepared by Kevin Fife for the repair of cemetery walls at Hodgdon and Oak Hill Cemeteries. Board members reviewed the cost estimates and the scope of work. Glenn was asked to obtain a second quote from Jones and Jones.

Realtor Dave Liberatore informed the Board that the town has received one offer on the Bean Hill Road

property. The offer is below asking price and Dave intends to leave the property on the market for a few more weeks. He also presented four offers received on the Reservoir Road property, which Board members reviewed. He stated that the next step is for the Board to review the offers and prepare a counter offer if they chose to pursue one.

Glenn reviewed quotes for Short Term Disability, Long Term Disability and Life Insurance. **Crowley/Southworth** moved to accept the quote from HealthTrust for Short Term Disability, Long Term Disability and Life Insurance for 2017. **Motion passed.**

Board members reviewed the proposal of Underwood Engineers for road testing work for the access road to the South Park development on Rt. 140. Selectmen agreed that the cost was prohibitive and agreed to the alternate proposal filed by Kip Cormier that he dig the test pit in the presence of a qualified engineer and a representative of the town. Glenn was asked to follow up on this. Glenn also updated the Board in relations to conversations with Attorney Nadeau concerning possible revisions to the TIF district plan to encourage development in the Rt. 140 corridor.

5. Nonpublic Session

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II b,d at 6:16pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 7:30pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

Board members reviewed the 2017 budget proposal and draft warrant.

Glenn noted that TNFD is unable to assist with removal of the Union Church bell due to its size and weight. Glenn was asked to contact a firm which could assist with this work.

Board members noted that the funds needed to apply the topcoat would need to be put in escrow by the developer before the town would accept South Park Road, if it were to take that step.

6. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Allen** moved to accept the minutes of the meeting of December 6, 2016. **Motion passed**

There being no other business the meeting was adjourned at 7:00pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JANUARY 3, 2017