

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, December 6, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Roland Seymour, Scott Davis, Arthur Demass, John Chase, Regina Nadeau, Kip Cormier, Sally Cormier, Chief Raffaelly, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Regina Nadeau who presented a formal request that the Board accept an unnamed road in an approved subdivision off of Rt. 140 developed by the Cormier family. She reviewed the history of the subdivision and presented engineer's report of a study of the road base. Sel. Crowley noted that the Board can accept a road on an approved subdivision plan but will probably put the matter before the voters at town meeting. Ms. Nadeau expressed the hope that the town would realize the advantage of this road being owned by the town in fostering development. She noted that the fact that the road, sewer and water were not public infrastructure would adversely impact the sale of the lots in the subdivision. Kip Cormier agreed, noting that selling these properties while the infrastructure remains in private hands is difficult. Board members agreed to take the matter under consideration.

The Chair recognized Scott Davis who stated that the property being sold by the town on Reservoir Road abuts the Tilton/Northfield Water District storage facility. He and his fellow water commissioners believe that securing access to the town parcel serves the public good in that it protects access to the water line leading to their facility, provides room for future expansion and allows space for expansion and repairs to the existing facility if needed. Sel. Crowley noted that the town is interested in selling the property to get it back on the tax rolls. Mr. Davis responded that the Commissioners are sensitive to that need and would be willing to enter into a PILOT agreement if the town accepted their offer. He noted that the district would have to expand its storage capacity as demand expands. Sel. Crowley outlined a possible schedule for the sale.

2. Police Department

Chief Raffaelly reported that he and Officer Seligman will meet on Thursday to review the design for the security camera system for the Transfer Station. He also reported that Merrimack has provided a preliminary quote of \$37,000 per year to provide dispatch services and he is trying to obtain a quote from Franklin PD.

Chief Raffaelly acknowledged that the Police Association has used the town police badge and police patch insignia on their fundraising coins without town approval and said that the situation would not be repeated. Board members approved of the use of town symbols on the coins but said that in the future permission from the Board would be needed before the town seal or other symbols can be offered for sale by private groups.

3. Public Works Department

Public Works Director Andy Buteau updated the Board on the status of garage repairs. He stated that the lifts would be delivered the next day. Sel. Southworth asked if the trucks had been oiled. Andy

responded that they would be oiled this week; the schedule had been set back by winter storms. He noted that the town had helped clear an accident scene on Rt. 132 as it was impacting the ability of busses to deliver students to school.

Sel. Crowley reminded the Board of the upcoming open house.

Andy asked for permission to carry forward 64 hours of unused leave time, which was granted on the condition that it is used by July 4, 2017. He also informed the Board that OME will be installing the radio in the new truck.

4. Administration

Town Administrator Glenn Smith noted that the employee meeting with NEEBCO concerning the new health plan is scheduled for Tuesday Dec. 13th at 3:00pm. He also noted that Scott McGuffin is working on finalizing the sale of 9 Tallwood Drive. Board members asked for an accounting of expenses when the sale was complete. Glenn inquired as to the Board's desire to continue the FSA program in 2017, noting that recently the town had been left covering expenses for employees who left mid-year. **Crowley/Southworth** moved to discontinue the town FSA program effective December 31, 2016. **Motion passed.** Board members agreed by consensus to continue to contract with Group Dynamics Inc. for management of the town HRA program.

Glenn reviewed an updated MOU concerning winter maintenance of the Pines Community Center in exchange for use of the facility. Board members signed the MOU. Board members reviewed the 2017 budget proposal.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Allen** moved to approve the minutes of the meeting of November 29, 2016. **Motion passed.** **Crowley/Allen** moved to approve the minutes of the meeting of December 3, 2016 as amended. **Motion passed.**

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II d at 7:12pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Allen** moved to reconvene the public session at 8:16pm. **Motion passed by unanimous roll call vote.**

Crowley/Allen voted to seal the minutes of the non-public session just completed. **Motion passed.**

There being no other business the meeting was adjourned at 8:17pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON DECEMBER 13, 2016