

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of December 16, 2014**

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron  
Also Present: Randy Ordorff, Joe Motzkin, Victoria Charter, Glenn Smith, Chief Raffaelly

The meeting was called to order at 6:30 pm

**1. Public Appointments**

The Chair recognized Victoria Charter who outlined the reasons she had defaulted on her tax lien payment agreement. She indicated that she had the funds needed to pay all past due amounts. Board members reviewed the information and agreed to reinstate the agreement.

The Chair recognized Joe Motzkin of Empire Recycling LLC. Mr. Motzkin asked that the Board temporarily rescind its revocation of his hauler's license as he would like to continue serving Freudenberg/NOK until the end of the year. He also presented a check in the amount of the current funds owed. Board members discussed the issues concerning Empire, both recently and over the last year. Mr. Motzkin also asked that his company be allowed to continue to service the recycling containers at the Transfer Station. Board members reviewed the conditions under which Empire services the transfer station and deferred action until Johnny could be present. **Crowley/Shepard** moved to rescind its earlier revocation of Empire Recycling LLC's commercial waste hauler's license for the balance of 2014 conditional upon receipt of a check in the amount of \$1,000 payable to the town to cover anticipated expenses in the month of December. **Motion passed 2-1.**

**2. Public hearing on proposed changes to the Parking Ordinance**

The Chair opened the hearing. Town Administrator Glenn Smith referred the Board members to an email that had been received from a citizen who could not attend the hearing. Mr. Ordorff noted that the proposed revision would allow him to park in front of his home. Sel. Crowley said that he drove the road and does not feel there is enough room to park on the pavement and still have room for 2 cars to pass, especially in the winter. Chief Raffaelly said that the ordinance as written does not reflect his recommendation. Board members adjusted to proposed ordinance to ban parking on the north side of the road (side closest to Union Sanborn School) for the entire length of the road and to allow parking on the south side of the road (side closest to Holmes Avenue). **Crowley/Shepard** moved to accept the parking ordinance as modified. **Motion passed.**

**3. Public Appointments**

The Chair recognized Dana Dickson who spoke of the proposal to define when a person should obtain a building permit. Dana stated that in the 20 years he has been building inspector only one person has complained about the lack of guidance so he does not believe there is a problem. However, if the Board wants to establish guidelines he believes that such guidelines should read that a permit is needed for construction except to replace what is already there. Board members discussed the matter and asked Glenn to prepare a revised building recommendation.

#### 4. Highway Department

Board members discussed the services Empire Recycling LLC provides at the transfer station.

#### 5. Police Department

Chief Raffaely informed the Board that he has received complaints that the snow pile in the library parking lot obstructs the view of drivers leaving Elm Street to turn onto Park Street. Sel. Crowley said that he would speak with school officials concerning this as they plow that lot. He also noted that the new camera has arrived and that he has received an estimate that repairs needed for one of the radar units is \$744. Board members agreed not to repair the unit as it will soon be replaced.

Chief Raffaely inquired as to the status of the wireless modems for the new computers. Glenn referred the Selectmen to the review of the prices for these units from Verizon and US Cellular. Board members reviewed the information and authorized Glenn to sign the contract with WSCA, representing Verizon.

#### 6. Administration

The Chair opened the two sealed bids that had been received for the Noel Pines property. Dennis Belair bid \$1,525.00; John Clark bid \$911.00. **Waldron/Shepard** moved to accept the bid of Dennis Belair. **Motion passed 2-0-1, Sel. Crowley abstaining.**

Board members reviewed a draft 2015 annual meeting warrant. Glenn informed the Board that Town Clerk Cindy Caveney is seeking guidance on polling hours for the March election. Since this is a local election the Board can modify polling hours without state approval. **Crowley/Shepard** moved to establish polling hours as 7:00 am to 7:00 pm for the March 2015 election. **Motion passed.**

Glenn reviewed the proposal to increase the health insurance family plan opt out incentive from \$5,000/year to \$10,000/year. He noted that no employees opt out of the family plan at this time and with the new incentive the town would still save \$11,000/year for each employee choosing to opt out. Board members discussed the proposal. **Crowley/Shepard** moved to increase the family plan opt out incentive from \$5,000/year to \$10,000/year. **Motion passed.**

Board members signed a septage agreement with the Winnepesaukee River Basin Program.

Board members discussed the possible sale of town properties.

Glenn asked that the Board members encumber \$10,000 in engineering services funds for expense in 2015; contractor selection is underway but will likely not be completed before December 31<sup>st</sup>. The municipal the auditor has approved this action. **Waldron/Shepard** moved to encumber \$10,000 for the CIP contract engineering service contract as recommended. **Motion passed.**

**Shepard/Waldron** moved to enter into non-public session under the provisions of RSA 91-A3II c at 8:40 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely Glenn Smith. **Waldron/Shepard** moved to reconvene the public session at 9:15 pm. **Motion passed by unanimous roll call vote.**

Sel. Crowley updated the Board on the situation with purchasing gasoline and diesel fuel. The penalty that would have to be paid if the town did not buy fuel under the existing UST contract is such that it would not be cost effective to purchase fuel elsewhere. This issue will be addressed when the contract is renegotiated in the spring.

**7. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Shepard/Crowley** moved to approve the minutes of the meeting of December 9, 2014. **Motion passed.**

There being no other business the meeting was adjourned at 9:30pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON JANUARY 6, 2015