

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of February 21, 2017

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Chief Raffaely, Andy Buteau, Sterling Blackey, Lisa Swancott, Dick Stevens, Chris Hunt, Jeff Brewer, residents of Sandogardy Pond Road, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Lisa Swancott who said that the general consensus of the people she has talked to is that only hours worked should be used to calculate overtime eligibility but she is in favor of paying overtime if people are called in.

She also reported that Sandogardy Pond Road is bad and asked that Andy to call the state. Andy responded that it is more effective if residents call the state directly. He also reported that road complaints have been coming in from all over town; Shaw, Bean Hill, Hidden Lane Extension and others. Board members discussed road problems caused by recent weather conditions.

2. Police Department

Chief Raffaely reported that his niece's husband is interested in applying for the vacant police officer position and asked if the Board would have an issue with this. Board members agreed by consensus that the degree of relation is not close enough to be a problem. Chief Raffaely also reported that he will be off tomorrow and working Saturday evening.

3. Public Works Department

Public Works Director Andy Buteau reported that the International Truck had broken springs but is now repaired. Donovan found that current springs are light duty and has replaced them with heavy duty springs. F550 truck is at Irwin. The problem is still being diagnosed, but is believed to be a lack of fuel pressure. Sel. Southworth inquired about road postings. Andy reported that all roads have been posted. .

4. Administration

Town Administrator Glenn Smith reported that the town has received a request to advertise a "Bridges out of poverty" program in the town newsletter. Board members approved the publication.

Sterling Blackey reported that an affiliate of the Concord Monitor has been leaving papers on the ground across town, including in front of obviously vacant homes. He believes this constituted littering and asked if the town could do anything about it. Chief Raffaely said that he would follow up on it.

Glenn reported that response from candidates to the scheduled Candidates Night has been poor so far.

Board members discussed a proposed change to the Employee Handbook relating to how overtime is calculated. Discussion points included whether holiday hours should be used in calculating overtime eligibility, call in hours and earned leave. Board members approved the change in concept and asked to see the proposed language inserted into the Employee Handbook before finalizing the decision.

Glenn reported that the other party has indicated that the sale of the Reservoir Road property can proceed with a quit claim deed. Board members agreed to move forward with this.

Board members reviewed documentation relating to the failure of the Town Hall and Police Department boilers to pass inspection due to lack of a backup high temperature shut down switch. Glenn was asked to contact the installer about this.

Board members reviewed new information concerning the septic tank found on town property R17-46. Dick Stevens reported that he was working for Ken Partridge when the system was installed; it was supposed to be a temporary holding tank to be used by the condominiums until a permanent system could be installed and was to have been pumped regularly. When the permanent sewer system was installed the developers left town without taking care of the old system. He verified that it served only the condominium complex and that it was no longer being used. Board members asked Glenn to contact Rowells for an estimate to pump out the tank.

Board members reviewed the Rt. 140 Development Corridor District Tax Increment Financing plan in advance of the public hearing.

The Chair opened the public hearing on the proposed Tax Increment Financing Plan amendment at 6:30pm.

The Chair reviewed the proposed plan. Greg Peverley said that it was his understanding that all increment funds need to go into the TIF fund. Lisa Swancott asked if the developer would be responsible for installing the road and sewer. Sel. Crowley responded that the entire infrastructure has already been installed. Sel. Southworth noted that the pumps for the sewer system would be privately owned; only the pipes leading from the individual parcels to the main line would be publically owned. Chris Hunt asked why the Sewer Commissioners haven't dealt with this and asked if this was within the jurisdiction of the district. Sel. Crowley advised him to bring those questions to the sewer district. Chris noted that the private business is doing most of the work for this system and the sewer district should be more involved.

There being no other public input the Chair closed the hearing at 6:40pm.

The meeting was recessed at 6:40pm

The meeting was reconvened at 7:00pm

The Chair opened the public hearing concerning the reconstruction of Sandogardy Pond Road at 7:00pm.

Josh McAllister of HEB engineers reviewed work on the project to date and asked for input from those assembled. Participants expressed concerns with:

- Visibility problems at the Union Road, Rt. 132 and Glines Park Road intersections.
- The effect of widening the road on individual properties
- Drainage concerns, especially near the Glines Park Road intersection and at the north end of the road
- Speeding as people come onto Sandogardy Pond Road from Rt. 132 and Glines Park Road
- The 'speed bump' south of the Cross Brook bridge
- Driveway visibility
- Driveway alignment if roadbed is raised
- Lack of room for pedestrian use
- Erosion control during construction

- Speed and road maintenance post-construction
- Use of the road during the construction process.

Josh reported that HEB will finalize their study in the next few weeks and present the Selectmen with 6-7 options and a preferred alternative. Once the town and DOT select one of the alternatives they will begin design and will hold another public hearing when design is 30% complete.

There being no other public input the hearing was closed at 8:15pm.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** moved to approve the minutes of the meeting of February 16, 2017 as amended. **Motion passed.**

Glenn said that he will follow up on the request of the new CEO of Spaulding Youth Center to meet with the Board at an upcoming meeting.

There being no other business the meeting was adjourned at 8:20pm.

ACCEPTED BY THE NORTHFIELD SELECTBOARD ON FEBRUARY 28, 2017