

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of February 26, 2013

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Shepard

Also Present: Bob Southworth, Acting Chief Raffaelly, Dick Stevens, George Flanders, Nancy Hicks, Kevin Waldron, Amanda Ranni, Micca Ranni, Derek Lacourciere, Glenn Smith

1. Public Appointments

No members of the public wished to address the Board.

2. Highway Department

Highway Superintendent Bob Southworth reported that Truck 2 and Truck 4 are in need of repair due to breakdowns during the recent storm. The rear differential on Truck 4 needs to be replaced and the transmission needs to be rebuilt on Truck 2. Board members discussed the repair options and the need to have at least one of the trucks in working order for the upcoming storm. Bob noted that a mechanic had been working on Truck 4 throughout the day. Sel. Shepard expressed concern that the rear differential on Truck 4 was gone and asked if the truck was being driven too rough. Bob replied that the truck isn't driven by any one driver, it is driven the same as all the other trucks. After discussion Board members agreed that Truck 4 needed to be repaired but to hold off on repairing Truck 2 as it is scheduled to be rotated out of service this year anyway.

Bob reported that truck inspections are due and presented a purchase requisition for such.

Bob updated the Board on storm related overtime and fuel costs and presented a training schedule to the Board.

3. Police Department

Acting Chief Raffaelly reported presented a purchase requisition for motor oil which Board members signed and a purchase requisition for a color printer, on which the Board deferred action. He reported that Nancy Hicks had been issued a new duty weapon and he had tested the previous weapon, and that training on the AR is scheduled for next week.

4. Administration

Town Administrator Glenn Smith reviewed the pricing for new cell phones under a new pricing plan for Police, Code Enforcement and Welfare. Board members authorized him to move forward with this. Glenn informed the Board that litigation has been threatened against the town. The owner of the property adjacent to the town garage has indicated that he may bring suit against the town, saying that the town diminished the value of his property due to salt contamination and a sewer line installed without an easement.

Glenn also informed the Board that he has received communication from an attorney representing the Northfield Sewer District in relation to the upcoming mediation in the case of Sodabrook Cooperative vs. Town

of Northfield and Northfield Sewer District. The attorney had asked if Peg Shepard was going to recuse herself from votes in this matter because she is related to the president of Sodabrook. Glenn explained that Peg is not related to the president of Sodabrook but is related to a member/owner of the cooperative who has a vested interest in the outcome of this litigation, that he had spoken with her and that she had agreed to recuse herself from votes in this matter. Sel. Ziminsky asked if Deb Shepard is the Sodabrook resident involved. Glenn responded that she was.

Board members reviewed and approved a request to adjust leave time.

Glenn informed the Board that the Town has been awarded a grant in the amount of \$13,685 to fund a travel plan for Union Sanborn School under the Safe Route to School Program; Board members signed the project agreement. He also updated the Board on the upcoming candidate's night event and presented the new trash collection/transfer station services contract for signature.

Board members were presented with a 2013 cash flow projection. Glenn outlined the need to borrow \$500,000 from the period of mid-March through late June to cover expenses in anticipation of tax revenues. **Bluhm/Shepard** moved to authorize obtaining a Tax Anticipation Note in the amount of \$500,000 to cover expenses for the period of mid-March through late-June. **Motion passed.**

Glenn reported that the town report may arrive late. The printer has reported that he lost a day of production during last weekend's storm, he is scrambling to make it up. If the report does not arrive as scheduled on Friday we will print out the budget and warrant pages to deliver to voters.

Board members reviewed the Certificate of Final Completion for the Bean Hill Road project. **Bluhm/Ziminsky** moved to accept the Certificate of Final Completion. **Motion passed.**

Board members reviewed general correspondence and payroll & accounts payable manifests.

5. Non-Public Session RSA 91A-3a,e

Ziminsky/Shepard moved to enter into non-public session under the provisions of RSA 91-A3IIa,c,e at 7:09pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Acting Chief Raffaely, Sgt. Tim Dow, Officer Hicks, Bob Southworth, Amanda Ranni, Micca Ranni, Cindy Caveney, Glenn Smith. **Shepard/Bluhm** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Ziminsky/Shepard** moved to reconvene the public session at 9:35pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 9:35pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MARCH 5, 2013