

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of February 28, 2017 3:00pm

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: John Chase, Roland Seymour, Sean Chandler, Dave Liberatore, Glenn Smith, Chief
Raffaelly, Andy Buteau, Scott Haskins

The meeting was called to order at 3:00pm.

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a at 3:02pm. **Motion passed by unanimous roll call vote.** Also Present: None. **Crowley/Southworth** moved to reconvene the public session at 4:30pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

The meeting was recessed at 4:30pm

The meeting was reconvened at 5:00pm.

The Chair recognized Sean Chandler who distributed documents required to finalize the sale of the Reservoir Road property to the Tilton and Northfield Aqueduct Company, which Board members signed.

1. Police Department

Chief Raffaelly updated the Board on the status of the police officer recruitment.

2. Public Works Department

Public Works Director Andy Buteau reported that a resident on Steven's Road has been asking for special considerations in relation to the road. She would like to park in the road during the winter parking ban and asked that the road in front of her home be plowed but not sanded. Andy has found conflicting records as to the length of the road, so there is some doubt as to whether the road in front of the residents home is in fact a town road.

Sel. Southworth reported that when he was Highway Superintendent his crew plowed to the resident's garage and not beyond. Andy reported that the resident was upset when told she couldn't park in the town road. Board members discussed the situation and agreed that Andy should plow past the house but not if cars are parked in the road.

The Chair recognized Dave Liberatore. Town Administrator Glenn Smith reviewed the quote from Rowell's Septic for pumping the septic and grease tanks on the Bean Hill Road property. Dave confirmed that this is a condition of the sale of the property. Board members asked Glenn to obtain a second quote from Byron's Septic and authorized Glenn to accept the low bid.

Andy asked the Board for direction in scheduling the Amnesty event. Sel. Southworth stated that Amnesty needs to be kept as is. Andy agreed but suggested that the town no longer unload material brought by people who have the ability to unload their own vehicles. Board members agreed and Andy said he would create signs to this effect.

Andy updated the Board on the status of the repairs to the F550. He also reported that he has been using stone dust to fill potholes with excellent results except for an incident on Bay Hill Road in which the

material was washed out before it set, resulting in a minor accident. Sel. Southworth noted that water bubbles up from the ground at that point, making repairs difficult. Andy also reported that on Saturday night a resident of Haggart Farm Road reported that the road was impassible. He and two of his crew responded. He expressed concern as to how road issues are reported after hours. After discussion the Selectmen decided that road complaints should be taken by the Police Department. The officer on duty will investigate the complaint. If he determines that Andy should be called in the officer will call Andy.

Sel. Southworth noted that when he was Highway Superintendent he would inspect the roads at the beginning of each day and again at the end of the day during mud season.

Andy asked permission to keep a truck loaded with gravel in the garage overnight during mud season to allow for rapid response to after hours calls, which the Board granted.

3. Administration

Board members reviewed the warrant in preparation of town meeting.

Glenn reminded the Board that candidate's night is scheduled for Thursday. Response from candidates has been sparser than in prior years, several have reported that they cannot attend due to work commitments or previously scheduled meetings.

Glenn asked the Board to formalize its new policy on the calculation of overtime. Board members reviewed the Employee Handbook. Sel. Crowley cited concerns with earned leave provisions, call in pay provisions and medical benefits provisions. Board members discussed overtime calculations at length. Discussion points included whether holiday hours should be counted in calculating time worked and whether a vacancy constitutes an emergency. Sel. Southworth and Sel. Allen asked for additional time to review the handbook. Glenn was asked to try to develop language concerning the counting of holiday time in calculating overtime.

Board members approved the proposed return of excess escrow paid by the Winnepesaukee River Trail Association and approved including an appeal from CASA in the town newsletter.

Glenn presented a draft RFP for IT services. Sel. Crowley reminded Board members that the Boston Post Cane ceremony is on Saturday and the meeting with the Spaulding Youth Center CEO is next week.

4. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence
Southworth/Allen moved to accept the minutes of the meeting of February 21, 2017. **Motion passed.**

Andy said that he will approach the developer on Sandogardy Pond Road about removing pine trees and suggested that the town consider harvesting lumber on the sand pit property and by the transfer station.

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a,e at 7:40pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith.
Crowley/Southworth moved to reconvene the public session at 7:45pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 7:45pm

Approved by the Northfield Selectboard on March 7, 2017