

**NORTHFIELD BOARD OF SELECTMEN MEETING  
MINUTES OF THE MEETING OF MARCH 20, 2012**

Present: Sel. Ziminsky, Sel Bluhm, Sel. Shepard  
Also Present Brian Brown, Nancy Brown, Maureen Bouchet, Christine Raffaely, George Flanders, Jeff Stevens, Dick Stevens, Chief Adams, Bob Southworth, Glenn Smith

The Chair called the meeting to order at 6:30 pm

**1. Reorganization**

**Bluhm/Shepard** moved to appoint Geoff Ziminsky as Chair. **Motion Passed**

**Ziminsky/Shepard** moved to appoint Steve Bluhm as Vice Chair. **Motion Passed**

**Bluhm/Ziminsky** moved to appoint Peg Shepard as liaison to the Police Department. **Motion Passed**

**Shepard/Ziminsky** moved to appoint Steve Bluhm as liaison to the Highway and Sanitation Department. **Motion Passed**

**Bluhm/Shepard** moved to appoint Geoff Ziminsky as liaison to Administration. **Motion Passed**

**Ziminsky/Shepard** moved to appoint Peg Shepard as the Selectmen's representative to the Planning Board. **Motion Passed**

**Ziminsky/Shepard** moved to appoint Steve Bluhm as the Selectmen's representative to the Zoning Board of Adjustment. **Motion Passed**

**Ziminsky/Shepard** moved to appoint Steve Bluhm as the Selectmen's representative to the Budget Committee. **Motion Passed**

**Bluhm/Shepard** moved to appoint Geoff Ziminsky as the Selectmen's representative to the CIP Committee. **Motion Passed**

Board members agreed by consensus to appoint Glenn Smith as a town representative to the LRPC Rt. 140 Corridor Study Committee and to appoint Steve Bluhm as the town representative to Lakes Region Mutual Fire Aid.

**2. Public Appointments**

The Chair recognized Jeff Stevens, Pastor of the Awakening Spirit Christian Church who expressed his interest in using Union Church for their worship services on a long term basis. Glenn explained that Bob had toured the facility with Rev. Stevens as well as the Code Enforcement Officer and a representative of TNFD. As a result there is a list of items that need to be addressed before the building can be used on a regular basis, which Board members reviewed. After discussion Board members authorized Glenn and Bob to work with Rev. Stevens to develop a long term agreement to allow for the use of Union Church by the Awakening Spirit Christian Church in exchange for building upgrades and ongoing maintenance, such agreement to be brought before the Board in a few weeks.

**3. Highway and Sanitation Department**

Bob Southworth reported on bids received for street sweeping: Avery bid \$125/hour plus travel time; Mike Rabbit bid \$115/hour plus travel time, and Ruel bid \$112/hour including travel time. Bob recommends contracting with Ruel. Board members asked that he contact references and

report back at the next meeting. The work is tentatively scheduled for mid April.

Bob reported that he has been approached by several citizens about trash collection and whether there are any rules as to when trash can be put out to the road. Board members discussed the issue and asked Bob and Glenn to further investigate.

Bob reported that the cost to date of mud season, including all materials and overtime, is \$35,931.28, which is much higher than usual. Bob was asked to identify which items in his budget could be adjusted accommodate this extra expense.

#### **4. Police Department**

Chief Adams presented a purchase request and reminded the Board that he will be on vacation next week. He also informed the Board of a situation on Keyser Road in which a resident went around a road closed sign. Because of the condition of the road his gas tank was pulled from the vehicle. The resultant spill ruined another resident's driveway and ended up in a nearby stream. PD has investigated and notified DES, which has responded.

In a response from a question from Sel. Bluhm the Chief updated the Board on his efforts to recruit additional part time officers.

Dick Stevens asked if there was going to be a state engineer supervising the Bean Hill Road Project. Sel. Bluhm explained that the project budget calls for an engineer from QCC to be on site 20 hours per week to supervise and inspect all work.

#### **5. Administration**

Glenn noted that most towns that record their meetings do not have a formal policy governing this practice and distributed the one that he has found from New Durham. Sel. Ziminsky presented the results of his research that shows that purchase of a reliable high quality system with a microphone at the front table and one for the public would cost approximately \$800.

#### **6. General Business**

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Ziminsky** moved to approve the minutes of the meetings of February 21, 2012. **Motion passed.** **Ziminsky/Bluhm** moved to approve the minutes of the meetings of March 6, 2012 **Motion passed.** **Shepard/Bluhm** moved to approve the minutes of the meetings of March 13, 2012 **Motion passed.**

**Bluhm/Shepard** moved to enter into non-public session under the provisions of RSA 91-A3IIe at 7:10 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Adams, Matthew Cairns and Glenn Smith. **Ziminsky/Shepard** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Shepard** moved to reconvene the public session at 8:25 pm. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 8:25 pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 3, 2012