

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of March 21, 2017

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Paul Blaisdell, Dick Stevens, Kevin Waldron, Chris Hunt, Mike Witzgall, Dave Liberatore, Greg Peverley, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm.

1. Reorganization

Allen/Southworth moved to elect Sel. Crowley as Chair and Sel. Southworth as Vice Chair. **Motion passed.** Selectmen agreed by consensus that Sel. Crowley will serve on the Planning Board, Sel. Southworth will serve on the Zoning Board of Adjustment and Dennis Allen will serve on the Budget Committee and CIP Committee.

2. Public Input

The Chair recognized Greg Peverley who presented the offer for the sale of Union Church, which Board members accepted and signed; purchase price of \$79,500. The Chair recognized Dave Liberatore who presented the purchase and sale agreement for the Bean Hill Road property, which Board members signed. Selectmen authorized Glenn to accept the quote of Rowells to pump the septic tank on the property.

3. Police Department

Chief Raffaely reported that dealers are reluctant to provide a cruiser quote as they never receive the bid. He has one quote in hand and is awaiting another. Sel. Southworth asked if the prices include a video camera. Chief Raffaely responded that it does not; these will be acquired under a grant program. Sel. Crowley inquired as to which car would become the special detail car when car 11 is sold; Chief Raffaely reported that car 12 will be the new detail car. Board members and Chief Raffaely discussed the relative merits of Explorer, Charger and Taurus as cruisers.

Chief Raffaely reported that Officer Seligman has retained a consultant and is working on the Hazard Mitigation Plan update.

4. Public Works Department

Public Works Director Andy Buteau and Board members finalized plans and scheduling for the annual Amnesty event. They also reviewed possible scenarios for hiring summer help. Andy reported on the repair status for the F550.

Selectmen asked Andy to review the Zion Hill Road reconstruction plan. Andy asked if the Board wanted him to retain an engineer for the Bay Hill Road/Woodlawn Drive project. Selectmen responded that they did not. Sel. Southworth noted that he had prepared a bid packet for the Fiske Road reconstruction project that can be used as a template.

Andy reported that he has learned of an old failed culvert on Glines Park Road that may help with the Sandogardy Pond Road reconstruction. He will report this to HEB engineers. Glenn distributed copies of the HEB engineering report. Sel. Southworth asked if it included engineering for the replacement of the Cross Brook Bridge. Glenn replied that it did.

Andy and the Selectmen discussed the purchase of a new truck, including models and plow options.

Andy reported that the DPW credit card has been compromised and that he does not want a new one. He would rather pay for items from his pocket and be reimbursed by the town. Glenn reported that fraudulent use of the card had been found. The company has been notified, charges have been removed from our account and the card cancelled.

Andy reported that the Water and Sewer departments are replacing lines on Howard, Cofran Extension and Luneau. They will be digging at the edges of the road. He would like to work with them to resurface these roads when their work is finished as an alternative to patching the road surface, with all three organizations sharing the costs.

5. Administration

Town Administrator Glenn Smith reviewed town meeting action items with the Selectmen.

Residents in attendance inquired as to the status of the Haggett Farm Road designation. Sel. Crowley noted that the matter will be researched and public meetings will be held before any action is taken.

Board members discussed organizational items. Sel. Southworth said that he believes that it would be easier for citizens to attend the meetings if they started at 6pm instead of 5pm. After discussion, members agreed to start the regular meeting at 6pm but if non-public sessions are required they would start at 5pm. They also agreed that the agenda will alternate attendance by the Public Works Director and the Police Department on a weekly basis.

Selectmen discussed pay adjustments and agreed to finalize merit pay adjustments before addressing the findings of the compensation survey. Glenn was asked to prepare materials for the next meeting.

Glenn reviewed the most recent changes to the computer maintenance RFQ. Board members authorized its distribution. Glenn outlined a path for moving forward with TIF implementation. Sel. Crowley noted that he had been invited to attend the next Sewer District Commissioners meeting to discuss the matter. Board members discussed the logistics of this.

Sel. Southworth inquired as to the replacement for the F550. Board members decided to defer discussion until Andy has had a chance to report.

6. Non-public session

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a,e at 7:50pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 8:38 pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

Sel. Southworth noted that Haggett Farm Road is not built to town specification.

Board members discussed scheduling for the next several weeks.

There being no other business the meeting was adjourned at 8:46pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON MARCH 28, 2017