

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday March 22, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Greg Hill, Scott Haskins, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Greg Hill, who asked if the Board thought it was a good idea to organize a meeting of Selectmen, Representatives, and School Board members to discuss tax impact of loss of stabilization monies. Board members discussed the proposal.

Greg Hill asked if the town could advertise a scholarship program available for parents of children not enrolled in public schools on the town website and at town hall, saying that the program is beneficial to the town. Board members discussed the proposal and told Greg they would consider the request.

Greg Hill updated the Board on legislative activities.

2. Highway Department

Sel. Crowley reviewed recent developments in the consideration of Island Park tree maintenance bids. **Crowley/Southworth** moved to accept the bid of Magoon Tree for work to be conducted in 2016 in the amount of \$2,800 but not for ongoing inspection of the park, with Northfield picking up half the cost. **Motion passed.**

Board members reviewed Amnesty event preparations. Highway Superintendent Andy Buteau updated the Board on the response to the March 4th garage fire.

Sel. Southworth asked if the oil pan on the F550 has been replaced. Andy responded that it had.

Andy proposed adopting summer hours for department employees. Board members discussed the proposal and asked him to bring additional information concerning the effect of this plan on Transfer Station employees.

3. Administration

Board members authorized employees to contribute to a flexible spending plan effective May 1, 2016. They also signed an agreement allowing for town participation in a state surplus item distribution program.

Town Administrator Glenn Smith reviewed bids previously received for repairing stones at Arch Hill Cemetery. **Crowley/Southworth** moved to accept the bid of Charles Beede for stone repair in Arch Cemetery in the amount of \$1,600. **Motion passed.**

Board members directed that the LRMFA invoice is to be paid in June 2016.

Crowley/Allen moved to appoint Ed Weingartner, Don Stevens and Mike Witzgall as public members of the Capital Improvement Program Committee. **Motion Passed.**

Crowley/Southworth moved to appoint Richard Bellerose and Patricia Howe to the Conservation Commission. **Motion Passed.**

Crowley/Southworth moved to appoint Doug Read to the Planning Board. **Motion Passed.**

Crowley/Southworth moved to appoint Kent Finemore and Jacqueline Roy to the Zoning Board of Adjustment. **Motion Passed.**

Crowley/Allen moved to appoint Glenn Smith as the town representative to the Lakes Region Planning Commission Transportation Advisory Committee for a period of two years. **Motion Passed.**

Crowley/Southworth moved to appoint Glenn Smith as the town representative to the Concord Regional Solid

Waste/Resource Recovery Cooperative for a period of two years. **Motion Passed.**

Crowley/Southworth moved to appoint Glenn Smith as the town representative to the Northfield Economic Development Corporation for a period of one year. **Motion Passed.**

Crowley/Southworth moved to appoint Glenn Smith as the town representative to the Lakes Region Planning Commission Comprehensive Economic Development Strategy Committee for a period of two years. **Motion Passed.**

Board members discussed holding a priority setting workshop in May or June. Sel. Crowley presented a proposal to start holding department head meetings. Sel. Southworth asked that the discussion be deferred until Chief Raffaely is in attendance.

Discussion of Board of Selectmen Operating Guidelines was deferred until the next meeting.

Board members accepted the offer of Pat Clark to help resolve the Lakes Region Mutual Fire Aid issue.

Andy discussed proposed changes to the Transfer Station with the Selectmen.

4. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Allen** moved to approve the minutes of the meeting of March 15, 2016 as amended. **Motion passed. Crowley/Allen** moved to approve the minutes of the meeting of March 17, 2016 as amended. **Motion passed.**

Non-public Session *RSA 91A-3II (c)*

Crowley/Allen moved to enter into non-public session under the provisions of RSA 91-A3II c, at 7:25pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith, Andy Buteau. **Crowley/Allen** moved to reconvene the public session at 8:04pm. **Motion passed by unanimous roll call vote.**

Crowley/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

Sel. Crowley noted that the Administrative Assistant position description has been modified.

There being no other business the meeting was adjourned at 8:05pm.

APPROVED BY THE NORTHFIELD SELECTMEN ON March 29, 2016