

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of March 25, 2014**

Present: Sel. Shepard, Sel. Waldron, Sel. Crowley

Also Present: Rep. Leigh Webb, Mike Lavelle, Dave Beaudry, Rick Silverberg, Eliza Conde, Ken Norton, Cheryl Thetford, Keith Murray, Dick Stevens, Johnny Van Tassel, Glenn Smith,

**1. Public Appointments**

The Chair recognized Dave Beaudry and Mike Lavelle of Certified Computer Services who responded to questions about their computer system proposal. Items discussed included proposals to provide wireless connection between the police cruiser terminals and the computer system, SPOTS compatibility, the use of thin clients, system design and purchasing of workstations.

The Chair recognized Rick Silverberg who asked the Selectmen if the Town is open to pursuing a 'trail only' option for the Winnepesaukee River Trail. Board members responded that they feel bound by the town meeting vote to pursue only the trail and bridge option as this was the one presented at town meeting, and that Town attorney has indicated this is the correct interpretation of the town meeting vote. Board members discussed the issues. Sel. Shepard indicated that she would like to see the project moved forward. Sel. Crowley noted that the town could sponsor a public hearing on the matter. After discussion Board members decided it was not appropriate to pursue this option. WRTA members were advised to seek a line of credit or other guarantee, at which time the Board will be able to move forward.

The Chair recognized Keith Murray who advised the Board members to seek a consultant to work through options for the town computer system. He stated that the CCS staff had made misstatements when discussing their proposed system with the Selectmen and that for a few thousand dollars the town could hire a consultant to tell us what we need. Keith suggested that the town engage Tim Lang. Sel. Crowley stated he is not in favor of cloud computing, Keith said he thought the cloud is preferable. Keith also said that he didn't think there was a large risk in moving forward with the WRT project given the track record of the Winnepesaukee River Trail Association.

**2. Highway Department**

Highway Superintendent Johnny Van Tassel updated the Board on departmental activities over the past week. He also reported on the status of equipment repairs. Truck 3 should be ready for service tomorrow, truck 5 is being repaired and truck 4 is still being diagnosed in relation to its annual inspection. Johnny presented an RFP for a uniform contract; Board members authorized advertising this item. Board members briefly reviewed proposed RFPs for catch basin cleaning and street sweeping and deferred action until the next meeting. Johnny inquired as to whether the Board wanted to advertise for bids for the new sweeper; Board members said that they did.

Sel. Waldron presented proposed specs for the truck authorized to be purchased at town meeting. Board members reviewed the specs, noting that they do not include provisions for a wing plow. Johnny and Sel. Waldron noted that the frame of the vehicle cannot support a wing plow and as the vehicle will be plowing in the village area one is not needed. Board members discussed bidding process and advertising.

### 3. Administration

Board members reviewed appointments to Boards and Committees, signing a recommendation to the State that TNFD Fire Chief be appointed as Northfield's Forest Fire Warden.

**Waldron/Shepard** moved to appoint Ed Weingartner to a one year term on the Capital Improvement Program Committee, David Krause to a three year term on the Conservation Commission, Mike Murphy to a three year term on the Planning Board and Keith Murray to a three year term on the Zoning Board of Adjustment. **Motion passed.**

**Waldron/Shepard** moved to appoint Glenn Smith as the town representative to the Lakes Region Planning Commission Transportation Advisory Committee. **Motion passed**

**Shepard/Crowley** moved to appoint Glenn Smith as the town representative to the Lakes Region Planning Commission Comprehensive Economic Development Strategy Committee. **Motion passed**

**Shepard/Crowley** moved to appoint Johnny Van Tassel as the town representative to Concord Regional Solid Waste/Resource Recovery Coop. **Motion passed.**

**Shepard/Crowley** moved to appoint Glenn Smith as the town representative to Concord Regional Solid Waste/Resource Recovery Coop. **Motion passed.**

**Waldron/Shepard** moved to appoint Johnny Van Tassel as the town representative to Underground Storage Tank Oversight Committee. **Motion passed.**

**Shepard/Waldron** moved to appoint Glenn Smith as the town representative to the Northfield Economic Development Corporation. **Motion passed.**

Action was deferred on the appointment of Wayne Crowley to the Planning Board until after the next Planning Board meeting.

Board members reviewed the response from attorney Kate Miller to questions previously posed concerning the proposed new Metrocast franchise agreement. Board members indicated that approval of the agreement as presented was in the best interest of the town and instructed Town Administrator Glenn Smith to schedule the required public hearing.

Keith Murray asked that Brian Brown be appointed as a full member of the Zoning Board of Adjustment, stating that there is a vacancy and Brian has served well as an alternate member. **Waldron/Crowley** moved to appoint Brian Brown to a three year term as a full member of the Zoning Board of Adjustment. **Motion passed.**

Keith Murray outlined for the Board a proposal from Northfield Economic Development Corporation that the town pursue a CDBG grant to fund a feasibility study for the Rt. 140 sewer project. NEDC is willing to be the lead agency for this effort and will fund any costs in excess of the grant amount but CDBG requires that the town be the applicant. NEDC will also work with the sewer district on this project. Board members discussed the proposal and authorized work on the grant application.

**4. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Shepard** moved to accept the minutes of the meeting of March 18, 2014. **Motion passed.**

**5. Other Business**

Sel. Waldron indicated that he would like to revisit the liaison assignments discussed at the last meeting. **Crowley/Shepard** moved to appoint Kevin Waldron as the Highway Department liaison. **Motion Passed.**

There being no other business the meeting was adjourned at 9:20pm

**APPROVED BY THE NORTHFIELD SELECTMEN ON APRIL 8, 2014**