

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of April 10, 2018**

Present: Sel. Crowley, Sel. Brown, Sel. Haskins  
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith, Sheena Duncan, Chris Hunt, Richard Collins Charles Sargent, Nancy Tryon

The meeting was called to order at 5:00pm

**1. Public Input**

The Chair recognized Sheena Duncan who reviewed her interest in serving on the Planning Board. **Crowley/Brown** moved to appoint Sheena Duncan as a full member of the Planning Board. **Motion Passed**

The Chair recognized Charles Sargent who inquired as to the requirement that he post a bond as a condition of approval of an Intent to Cut. Mr. Sargent also stated that he has not been issued an occupancy permit. He claimed that the prior code enforcement officer asked for a bribe which Mr. Sargent did not provide and this is why he was not issued the permit.

The Chair recognized Richard Collins who noted that his son's friends use the skate park and would like to work to repair the fence and equipment in the park. Board members discussed the park and its needs and accepted the offer. Sel. Haskins stated that he would like to see other people get involved and reported that he can help acquire lumber for the project. Sel. Brown noted that when the park was dedicated parents offered to maintain it but then interest fell off.

**2. Police Department**

Board members reviewed Sel. Crowley's proposal track police department performance measures.

**3. Public Works Department**

Board members reviewed a list of items proposed by Sel. Crowley to be sorted, collected and sold at the transfer station after the end of single stream recycling. Discussion points include the relative value of different items and how the transfer station needs to be reconfigured to accommodate sorting of material. Board members discussed details of the reconfiguration. Sel. Brown stated that Public Works Director Andy Buteau should be permitted to make such decisions. Andy was asked to work on implementing plan as we move forward. Andy noted that we need more room to store baled material. Sel. Crowley instructed Glenn to set up separate accounts for each of the recycled materials he will be selling from the transfer station.

Sel. Crowley instructed Andy to start working on the street sweeping, catch basin cleaning and line painting contracts for 2018.

Andy noted that he has this year's summer worker lined up and ready to start.

Sel. Crowley presented his proposal that a small scale be installed at the transfer station so that items can be unloaded and weighed before they are loaded into containers so that fees can be collected by the ton. Board members discussed the proposal. Andy noted he did not think the two part time employees staffing the facility could do this work while at the same time performing their current duties and monitoring the sorted recycling that will begin next month.

Andy reported his efforts to sell the fermac and updated the Board on repairs to the grader.

Andy reported that the transmission has failed in the town car, leaving the town with no means of transporting prison labor to and from Concord. The Pines Community Center has offered the use of their van on a limited basis. Sel. Haskins offered to research the cost of a new transmission.

Andy presented a quote from Ken Partridge for the replacement of a failing culvert on Silver Lane at a cost of \$17,800, which Board accepted.

Andy presented a quote from R&D Paving to provide a top coat for Howard Ave, Luneau Court and Cofran Avenue Extension and for the town's portion of the base coat for Cofran Avenue for \$17,501, which the Board accepted.

Andy reported that he has a quote for the top coat for Zion Hill Road in the amount of \$76,526. Also, he has a tentative estimate for paving the gravel portion of Keasor Road of \$34,000. He will work to refine this estimate. Board members discussed the merits of paving this road as opposed to leaving it gravel.

#### **4. Administration**

Sel. Haskins stated that he would prefer not to use his personal email account for town business. Board members agreed to provide him a town email address.

Town Administrator Glenn Smith reported that a representative of Granite Corp of Barre Vermont will inspect the arch next week in advance of preparing a quote for repair work. He also noted that the Sandogardy Pond Road reconstruction bids are due Friday.

Glenn updated the Board on the towns proposed social media sites, which Board members discussed.

#### **5. Non-Public Session**

**Crowley/Brown** moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:44pm. **Motion passed by unanimous roll call vote.** Also Present: Chief Raffaely, Glenn Smith  
**Crowley/Brown** moved to reconvene the public session at 8:30pm. **Motion passed by unanimous roll call vote.**

**Crowley/Brown** moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

#### **6. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of April 3, 2018 as amended. **Motion passed.**

There being no other business the meeting was adjourned at 8:32pm

APPROVED BY THE NORTHFIELD SLECTBOARD ON APRIL 17, 2018