

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**21 Summer Street, Northfield New Hampshire**  
**Minutes of the Meeting of April 11, 2017**

Present: Sel. Crowley, Sel. Southworth, Sel. Allen  
Also Present: Greg Peverley, Dave Liberatore, Chief Raffaelly, Andy Buteau, Glenn Smith, Rose-Marie Welch, Brittini Stewart, Julie Petty, Bill Wilder, Gretchen Wilder, Scott Haskins, Dianne Cullen.

The meeting was called to order at 5:00pm

**Crowley/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II a,d at 5:01pm. **Motion passed by unanimous roll call vote.** Also Present: Greg Peverley, Dave Liberatore, Glenn Smith, Andy Buteau, and Chief Raffaelly. **Crowley/Southworth** moved to reconvene the public session at 6:00 pm. **Motion passed by unanimous roll call vote.**

The meeting was recessed at 6:00pm

The meeting was reconvened at 6:10pm

**1. Public Input**

The Chair recognized Julie Petty who discussed her proposal to install an adaptive swing in Glines Park. Discussion topics included materials, ADA requirements, and maintenance. The Selectmen expressed preference for a single bay swing. Andy said that he approved of the proposed location.

The Chair recognized Rose Welch who updated the Board on security measures enacted since the incidents last summer at the Pines Community Center. New procedures require that the doors be locked when the building is not open, and parents must sign their children in and out. They have applied for a grant for new cameras, until then they are still using the existing camera system. Rose and Brittini Stewart noted that PCC is now a licensed child care center and so must adhere to state certification and safety standards. Sel. Crowley inquired as to how the organization is doing financially. Ms. Welch responded that they are holding their own; they have rented out the classroom which has helped. Sel. Southworth asked if there are additional rooms that can be rented out. Brittini responded that there were not as the downstairs rooms are needed for the summer programs.

Sel. Crowley noted that the fees for the flower show trip were lower than Belmont's. Brittini responded that this was because she drove the van whereas Belmont hired a driver.

The Chair recognized Dianne Cullen who expressed concerns about the condition of Rand Road, Haggett Farm Road, Knowles Pond Road, Shaw Road, and Bay Hill Road. She stated that the roads were better maintained under Albert Cross, Mike Summersett, Bob Southworth and Johnny Van Tassel, noting that Mike got into the ditch to clean out her driveway culvert. Public Works Director Andy Buteau responded that hot patch is not available until 4/24 and other material does not stay in the potholes. Plus, this year the roads thawed and then we had several major storms so much of the gravel he added was plowed up with the snow. He also noted that he is now facing a budget problem as he has used half his gravel budget on Haggett Farm Road.

Gretchen Wilder inquired as to the status of Haggett Farm Road. Sel. Crowley noted that research shows that it is not a public road. Nevertheless, the town will continue to maintain it as if it were a public road until 2018 town meeting. At that time the Selectmen will have an article on the warrant asking if they

want the town to take it over. Gretchen expressed concern that taxpayers might not want their monies going to maintaining a private road.

## **2. Police Department**

Chief Raffaely presented two quotes for a new cruiser, noting that a third vendor refused to place a bid. The low bid has been filed by Irwin's at \$28,486 without the \$1,200 trade in for car 11. The outfit cost including decals is \$9,081 including decals. **Crowley/Southworth** moved to accept the quote of Irwin's with the trade in of Car 11. **Motion passed.** Sel. Southworth inquired as to the upfit. **Crowley/Allen** moved to accept the quote for upfit costs of \$8,502. **Motion passed.**

## **3. Public Works Department**

Public Works Director Andy Buteau distributed for new F550. Andy said he would like to keep the body off the truck being turned in. Sel. Southworth inquired as to the warranty. **Southworth/Crowley** moved to purchase a cab and chassis for \$37,742. **Motion passed.**

Andy distributed quotes for upfit the truck. Board members discussed the matter and took the quotes under advisement. Sel. Southworth expressed concern with the wing on the Fairfield proposal.

Glenn reviewed the process by which the town has contracted with Underwood Engineers to engineer the drainage for Zion Hill Road. Board members and Andy Buteau discussed the plans, the potential cost of phase 2 and the expected life of the road after repairs. George Corliss expressed a desire to review the plans. Sel. Southworth suggested that we hold a public hearing before putting this out to bid. Sel. Allen inquired as the costs and elements of the Underwood contract. Andy was asked to review the plans with George; if George has no problem with the plan then the project can be put out to bid. Glenn was asked to schedule a meeting with Underwood to review Phase 2.

Sel. Southworth asked if Andy were ready for Amnesty. Andy responded that he was.

Sel. Southworth inquired as to the Tom Wooten memorial. Glenn responded that the bench is being customized at this time and that now that winter is over we can proceed with site preparation. Andy said that he was coordinating with Kevin Fife and Dylan McGuffin concerning removal of the dead pine tree.

## **4. Administration**

Board members signed the contract with HEB Engineers for the next phase of the Sandogardy Pond Road reconstruction project.

Sel. Crowley noted that several people had expressed concerns to him about rather heated discussions at town meeting where several speakers were openly carrying guns.

Board members signed contracts for utility appraising and tax mapping. Town Administrator Glenn Smith informed the Board that he had pulled the 1989 solid waste ordinance off the website as it contained inaccurate information as to the hours of the transfer station. He also presented a 2017 cash flow and outlined the need to borrow in May 2017 to meet payment obligations.

## **5. General Business**

Board members reviewed accounts payable, payroll manifests and general correspondence. **Southworth/Crowley** moved to approve the minutes of the meeting of March 28, 2017. **Motion passed.**

**6. Non-public session**

**Crowley/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II a at 8:00pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith, Andy Buteau, Chief Raffaely. **Southworth/Allen** moved to reconvene the public session at 9:46pm. **Motion passed by unanimous roll call vote.**

**Crowley/Allen** moved to seal the minutes of the non-public sessions held this evening as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 9:46pm.

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON APRIL 18, 2017