

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of April 18, 2017

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Eliza Conde, Greg Peverley, Glenn Smith, Chief Raffaely, Andy Buteau

The meeting was called to order at 5:00pm

The Chair recognized Greg Peverley who presented materials needed to finalize the sale of Union Church. Board members signed the documents.

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a,c,d at 5:10pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith, Andy Buteau, and Chief Raffaely. The Chair recessed the non-public session at 6:08pm

The public meeting was reconvened at 6:09pm

1. Public Input

Eliza Conde presented a request that the Winnepesaukee River Trail Association be allowed to install an informational sign on the fence at Surrette Park near the trail entrance. Board members reviewed the proposal and authorized the sign.

2. Police Department

Chief Raffaely reported that he has ordered the new cruiser. Sel. Southworth inquired as to the date of National Night Out. The Chief responded that it is scheduled for August 1st.

3. Public Works Department

Sel. Crowley asked that the Board consider crack sealing as a means of protecting those roads repaired in the last several years that are beginning to show signs of wear. Board members discussed the matter and asked Andy to obtain quotes from crack sealing firms.

Public Works Director Andy Buteau reported that the brown truck is still at Irwin's being repaired. Also, that the new F550 has been ordered. He distributed upfit quotes from Fairfield and Donovan which board members reviewed. Andy recommended that the Board accept the Fairfield quote as he has concerns that the plow frame proposed by Donovan does not work well with one ton F550s. **Crowley/Allen** moved to accept the Fairfield quote for a barrel plow, 9 foot body, and wing plow for a total cost of \$40,681.00. Sel. Allen offered a stipulation that the truck be delivered and ready for operation by mid-October. Sel. Southworth noted that this was not possible as we cannot guarantee when the truck will be delivered to Fairfield. Board members discussed the matter; Andy said he will ask Fairfield for a 60 day turn around guarantee. **Motion passed.**

Andy reported that street sweeping is scheduled for May 1st; total cost should be well below the \$1,000 budgeted. He is planning on using the same vendor for line painting as last year and will be working on a quote. Andy also recommends that we advertise for summer help. Glenn was asked to put the ads in the paper.

Tom Page, a resident of Forrest Road, expressed concerns about the hours of operation of Amerigas

Propane. He stated that back up beepers in the morning and evening hours are keeping him awake and would like the town to restrict hours of operation. Board members noted that this activity is occurring in a commercial/industrial zone.

Board members discussed the installation of a portable toilet at Glines Park. Sel. Southworth asked Andy to look into replacing the granite post at town hall. Sel. Crowley noted that there has been a resignation in the Public Works Department and that a new hire is starting soon.

4. Administration

Town Administrator Glenn Smith reviewed the request to borrow to meet cash flow needs. **Crowley/Southworth** moved to authorize borrowing \$350,000 to meet cash flow needs for the period of May – June 2017. **Motion passed.**

Glenn presented an invoice for upgrades needed to the new furnaces at town hall and police station to meet state standards. He does not believe the town should pay for this as the units should have been compliant as installed. Board members agreed.

Board members discussed phase 2 of the Zion Hill Road project. Sel. Southworth asked for Andy's opinion. Andy stated that if the drainage issues are properly addressed then the road surface issues can be addressed with a regrind and pave, with material added in spots as needed. Board members agreed to meet with Underwood Engineers at 4pm on Tuesday to discuss the situation.

5. Non-public session

The non-public session was reconvened at 7:22pm **Also Present:** Glenn Smith, Andy Buteau, and Chief Raffaely. **Crowley/Southworth** moved to reconvene the public session at 8:39 pm. **Motion passed by unanimous roll call vote.**

Crowley/Southworth moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. Crowley/Southworth moved to approve the minutes of the meeting of April 11, 2017 as amended. Motion passed.

There being no other business the meeting was adjourned at 8:40pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON APRIL 25, 2017