

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of April 24, 2018

Present: Sel. Crowley, Sel. Brown, Sel. Haskins
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith, Chris Gustafson, Scott Hilliard, Jen Adams, Mike Hutchinson, Adam Seligman, Dawn Schimberg, Becca Denton, Bill Wilder, Gretchen Wilder.

The meeting was called to order at 5:00pm

1. Public Input

Town Clerk Cindy Caveney swore in Chris Gustafson as Police Sergeant.

The Chair recognized Bridget Puffinburger who outlined the repairs to the ball field fence that the Tilton Northfield Little League would like to complete this year. Board members granted approval.

The Chair recognized Scott Hilliard who explained the differences between the Merrimack County Teen Court program and the Youth Assistance Program. YAP provides services that teen court does not such as pretrial services and pre-arrest services. Dawn Shimberg and Scott Hilliard compared processes used by YAP and teen court in helping youth. After due consideration Board members opted to retain their support of the Youth Assistance Program.

Gretchen Wilder inquired as to the recycling of plastic and was told that this material will not be recycled after the end of single stream recycling due to market changes.

2. Police Department

Chief Raffaely reported that persons unknown are already destroying the fence at the skate park. Sel. Haskins reported that this may be old damage that has not been fixed yet. Gretchen Wilder reported that she has seen a lot of trash at the skate park.

Chief Raffaely distributed police department metrics, which Board members reviewed.

3. Public Works Department

Public Works Director reported that town roads have been swept. Also, he requested a realignment of meeting agendas, which Board members approved.

Gretchen Wilder asked if we are going to fill potholes with sand. Andy reported that he will not as hot top is now available. Sel. Haskins asked if the Highway Crew will be working Old Home Day this year. Andy replied that they will be.

Sel. Crowley reviewed his CIP plan updates.

Sel. Crowley distributed a list of items that will be accepted at the transfer station after single stream recycling ends. Board members reviewed the list and discussed the logistics of transfer

station operations.

4. Administration

Board members discussed a public health issue with Health Officer Jason Durgin. A vacant home has become infested with rats. The rats have overpopulated the home and are moving out into the neighborhood. Jason reviewed what he has done to date. Faced with inaction on the part of the homeowner he has had rat traps placed on the property and is working to remove the trash that is attracting the rats to the home. Board members reviewed the situation, agreed that action is needed and discussed reimbursement options.

Town Administrator Glenn Smith requested increasing the part time Administrative Assistant hours from 20 per week to 25 per week given increased workload due to suspension of single stream recycling and increased code enforcement activity. **Crowley/Haskins** moved to increase the Administrative Assistant work hours as proposed. **Motion passed.**

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Brown/Crowley** moved to approve the minutes of the meeting of April 17, 2018 as amended. **Motion passed.**

6. Non-Public Session *RSA 91A-3 II (a)*

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II a, c at 7:27pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith, Chief Raffaely, Andy Buteau. **Brown/Crowley** moved to reconvene the public session at 9:02pm. **Motion passed by unanimous roll call vote.**

Crowley/Brown moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

There being no other business the meeting was adjourned at 9:04pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MAY 1, 2018