

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of Tuesday, April 28, 2015**

Present: Sel. Waldron, Sel. Crowley, Sel. Southworth

Also Present: Dave Allen, Jim Doane, Dick Stevens, George Flanders, Chief Raffaely, Johnny Van Tassel, Glenn Smith

The meeting was called to order at 6:00pm

**1. Public Input**

The Chair recognized Jim Doane who reported that the TNRC had met to develop a financial plan. He reported that the Council seeks to develop a fund in the amount of \$25,600 before December 31<sup>st</sup> so that they will not have to ask for early release of taxpayer funds in the future. He reported that \$5,000 has already been raised for this purpose and outlined plans to raise the remaining amount.

The Chair recognized Dennis Allen. Board members discussed the need for a mechanic with Dennis and asked about the mechanic position in Tilton. Dennis reported that he believes one person needs to be responsible for maintenance of equipment or it will not be done and that trucks are not lasting as long as they could because of lack of maintenance. Board members discussed the pay scale for a mechanic, the difficulty of hiring a mechanic who will also be expected to plow snow and work on the crew and whether there is enough work for a mechanic.

**2. Police Department**

Chief Raffaely and Sel. Southworth reported on the status of the insulation in the ceiling of the Police Department. Board members agreed that it should be checked before winter.

**3. Highway Department**

Highway Superintendent Johnny Van Tassel distributed prices for playground bark mulch. Board members reviewed the materials and asked that he recalculate the area of the playground, obtain project specific quotes and clarify if delivery is included. He also distributed a purchase requisition for culvert pipe. Board members instructed him to obtain two other quotes.

Johnny distributed a materials list for the repair of the Elm Street fence. Sel. Southworth asked that consideration be deferred so he can review the material with Johnny.

**4. Administration**

Board members discussed the proposal to hire a mechanic.

Town Administrator Glenn Smith reviewed a request received from a citizen to purchase a portion of the town beach property. Board members agreed by consensus not to pursue this matter at this time.

Glenn reviewed a revised Gas and Diesel Procedure policy. **Crowley/Southworth** moved to adopt the

revised Gas and Diesel Procedure policy as presented. **Motion passed.** Glenn presented a recommendation for revising the policy on audio recording of Selectboard meetings, which Board members reviewed. He was asked to bring a revised policy to the next meeting. He was also asked to bring a proposed update to the Highway Ordinance to the next meeting.

Board members discussed the appointment of Forest Fire Wardens, Deputy Wardens and Issuing Agents and asked Glenn to bring a revised appointment list to the next meeting.

Sel. Waldron inquired as to the upcoming hands free law, Chief Raffaely provided information. Sel. Southworth inquired as to the status of the recruitment of summer help. Johnny replied that the positions have been advertised.

#### **5. Non-public Session RSA91A3-II c**

**Waldron/Crowley** moved to enter into non-public session under the provisions of RSA 91-A3II b,c at 7:40pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Johnny Van Tassel and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 10:00 pm. **Motion passed by unanimous roll call vote.**

**Waldron/Crowley** moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

#### **6. General Business**

Board members reviewed general correspondence and payroll and accounts payable manifests.

**Waldron/Crowley** moved to approve the minutes of the meeting of April 21, 2015. **Motion passed.**

There being no other business the meeting was adjourned at 10:01pm

APPROVED BY THE NORTHFIELD SELECTMEN ON MAY 5, 2015