

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of April 3, 2018

Present: Sel. Crowley, Sel. Brown, Sel. Haskins

Also Present: Chief Raffaely, Andy Buteau, Glenn Smith, Scott Haskins, Kaitlin Lounsbury, Trisha Boisvert, Kevin Waldron, Jon Cilley

The meeting was called to order at 4:30pm

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II c at 4:33pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Brown/Crowley** moved to reconvene the public session at 5:01pm. **Motion passed by unanimous roll call vote.**

Brown/Crowley moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

The meeting was recessed at 5:01pm

The meeting was reconvened at 5:03pm

Crowley/Brown moved to nominate Scott Haskins as Selectman to fill the position vacated by Dennis Allen. **Motion passed.**

Sel. Haskins joined the meeting after being sworn in by Town Clerk Cindy Caveney.

1. Public Input

The Chair recognized Trisha Boisvert who requested that the Board grant her a waiver to build a single family home on a class VI road. Board members reviewed the request and both parties signed the waiver.

2. Police Department

Chief Raffaely discussed security problems at the skateboard park. People have been using bolt cutters to gain access to the closed facility. Board members discussed the situation and agreed that unless a committed group of volunteers assumes responsibility for the park they will dismantle it. Glenn was asked to put a notice of this in the enewsletter.

Chief Raffaely updated the Board on recruitment efforts

Sel. Brown discussed the response to a recent phone scam that is being perpetrated in town.

3. Public Works Department

Public Works Director Andy Butea distributed specs for a proposed municipal mower, which Board members reviewed. **Crowley/Brown** moved to purchase the municipal tractor as quoted for a cost of \$172,000. **Motion passed.**

Andy reported that he is getting quotes for the fermac. Also, he has started using inmate labor

for park cleanup; so far it is working well. Sel. Haskins said that he could provide a list of projects they could work on at the Pines Community Center.

Andy reported that he has been researching possible uses of glass containers brought to the transfer station now that it cannot be recycled. He has learned that crushed glass can be used as base material by local landscapers and will continue to research that possible disposal option. Also, he is in contact with an abutter to Hodgdon Cemetery and is working on obtaining an easement for repair of the cemetery wall.

4. Administration

Board members completed committee assignments and appointments to town boards and committees for 2018.

Town Administrator Glenn Smith informed the Board that one bid had been received for the tax deeded property at 14 Sargent Street #2, in the amount of \$20,000 from the Tilton Realty Trust. Brown/Crowley moved to accept the bid of Tilton Realty Trust for the tax deeded property located at 14 Sargent Street #2 in the amount of \$20,000 on the condition that the property close in April 2018. Motion passed.

Glenn updated the Board on the Sandogardy Pond Road project. He also reported that the Tilton Town Administrator had informed him that the electrical circuit powering the lights on Island Park is in need of repair. JP Carter has estimated that the repairs could cost approximately \$2,000. Board members agreed by consensus that Northfield would pay half of the cost of the repairs, up to a cap of \$1,000.

Board members reviewed the proposed membership of the Open Space Committee and discussed the matter with members of the audience. **Crowley/Brown** move to appoint Jon Cilley, Christina Beadle, Mark Hayes, Britini Stewart, Eliza Conde, Sheryl Thetford, Jason Sterner, and Ed Doucette as members of the Open Space Committee. **Motion passed.**

Sel. Crowley outlined the 2018 merit pay implementation process and instructed department heads to bring their recommendations to the board in two weeks.

Board members reviewed and discussed a quote to construct a vestibule for the Town Clerk entrance to town hall. Glenn was asked to invite Kevin Waldron to the next meeting to discuss the proposal.

Glenn reported that he is working to develop the one call now notification system. Also, the auditors will be conducting their preliminary visit for the 2017 audit on April 4th.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of March 20, 2018. **Motion passed.** **Crowley/Brown** moved to approve the minutes of the meeting of March 27, 2018 **Motion passed.**

There being no other business the meeting was adjourned at 6:40pm

APPROVED BY THE NORTHFIELD SLECTBOARD ON APRIL 10, 2018