

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of Tuesday May 24, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen

Also Present: Susan Laverack, Steve Randall, Glenn Smith, Andy Buteau, Chief Raffaely

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Susan Laverack of the Partnership for Public Health who outlined the services provided by the organization.

2. Police Department

Chief Raffaely distributed a quote from CCS for a new computer for the dispatcher position. **Crowley/Southworth** moved to approve the purchase of computer equipment for the PD dispatcher at a cost of \$1960. **Motion passed.**

Chief Raffaely updated the Board that the Merrimack County Attorney's Office will host a meeting on Thursday from 6pm – 8pm to answer questions concerning the recent abuse case at the Pines.

3. Highway Department

Highway Superintendent Andy Buteau provided the Board with an update on efforts to secure quotes for the new truck. He also noted that Ken Partridge should have an estimate for the Bay Hill Road drainage project ready by tomorrow, and reported that street sweeping should start on Wednesday.

Sel. Crowley informed the Board that the underground storage tank that the town co-owns with 4 other jurisdictions will close soon due to excessive repair and upgrade costs. Board members discussed options, including purchasing fuel from Irving and storing up to 100 gallons of fuel at the town garage

Andy reported that he is working with a landowner on Granite Street concerning a culvert issue.

4. Administration

Board members signed the spring 2016 tax warrant.

Selectmen discussed the most effective means of selling the Union Church property once approval is received from the court. Members decided by consensus to ask Greg Peverley for commission costs under an open sale scenario and an auctioneer scenario. They also agreed that the Historical Society should be allowed to remove historically significant items from the building and asked Glenn to ensure that the bell is preserved.

Town Administrator Glenn Smith outlined a process for moving forward with a CIP Committee. **Crowley/Southworth** moved to appoint Andy Buteau and Brian Huckins to the CIP Committee. **Motion passed.** Glenn was asked to schedule a meeting of the CIP committee

Board members reviewed town hall siding proposals **Southworth/Allen** moved to accept the proposal of DGD builders in the amount of \$12,667.35. **Motion passed.**

Glenn outlined implementation procedures for the transition to Harvard Pilgrim/Ameritas health benefit system. Employee meetings are scheduled to begin this week. Board members established opt-out incentive rates and reviewed the proposed savings sharing program.

Board members signed a Comcast franchise agreement renewal.

Sel. Southworth asked for updates of the on-line mapping system and the school funding issue, which Glenn provided.

Steve Randall addressed the Board about relocating the town garage to Johnson Road and selling the current town garage property. Board members discussed the advantages and disadvantages of this option.

5. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests. **Southworth/Allen** moved to approve the minutes of the meeting of May 17, 2016. **Motion passed.**

Chief Raffaely reported that the National Night Out is scheduled for August 2nd

6. Non-Public Session

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:26pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith. **Crowley/Allen** moved to reconvene the public session at 7:56pm. **Motion passed by unanimous roll call vote.**

Crowley/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

There being no other business the meeting was adjourned at 7:59pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON JUNE 7, 2016