

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of Tuesday May 3, 2016

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Chief Raffaelly, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Police Department

Chief Raffaelly updated the Board on his efforts to secure alternative quotes for cruisers. His work is continuing. He also presented a quote from Communications Clinic for updating the police department phone system at a cost of \$3,245.00. Sel. Crowley asked for a breakout of the material included in the quote and assurances that these are new items, as we have previously been told that the phone system is obsolete.

2. Highway Department

Board members reviewed road striping bids submitted by Markings Inc. and Industrial Traffic Lines. **Crowley/Southworth** moved to accept the bid of Industrial Traffic Lines for 2016 road striping at a cost of \$4,321.35 on the condition that they commit to completing the work by July 1, 2016. **Motion passed.**

Board members reviewed catch basin cleaning bids, reviewing rates, needed equipment and estimated hours of work required. **Crowley/Allen** moved to accept the bid for catch basin cleaning filed by Eastern Pipe Service at a rate of \$125.00 per hour; total cost capped at \$5,000.00, with Andy Buteau authorized to exceed the cap if needed due to conditions at time work is performed. Andy authorized to enter into a three year contract with Eastern Pipe Service if they commit to no price increases over the three year period. **Motion passed.**

Highway Superintendent Andy Buteau reported that the backhoe should be repaired this week. Also, he has approached the Tilton Public Works Director about sharing more of the duties associated with the Tilton/Northfield Old Home Day, including set-up and clean-up of the event. Board members noted that due to the garage fire the Old Home Day committee will not have access to the garage facility as they have in the past. Glenn was asked to invite Peg Shepard in to discuss the logistics of the event.

Andy reported that school busses have been stopping behind the town garage for breaks and to clean out the busses at the end of shifts. This hadn't been a problem in the past, except for the mess resulting from sweeping out the busses, but with the crew operating from the structure behind the garage due to the fire the busses are getting in the way of operations. He asked that the school district be approached to deal with the problem.

3. Administration

Town Administrator Glenn Smith updated the Board on recent developments concerning a citizen's request to install a utility pole on a Class VI road.

Board members discussed the future of the CIP committee.

Representatives of HEB Engineers, Stantec Engineers and McFarland Johnson presented proposals for the engineering of the reconstruction of Sandogardy Pond Road. Sel. Crowley noted that he appreciated the focus of the HEB presentation.

4. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Southworth** moved to accept the minutes of the meeting of April 26, 2016 as amended. Motion passed.

5. Non-Public Session

Crowley/Southworth moved to enter into non-public session under the provisions of RSA 91-A3II a, c at 7:46pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith. **Crowley/Southworth** moved to reconvene the public session at 9:07pm. **Motion passed by unanimous roll call vote.**

Crowley/Allen moved to seal the minutes of the non-public session just completed as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

Sel. Southworth inquired as to whether the town was going to follow up on Greg Hill's request that we coordinate a meeting among area towns to develop a response to the phasing out of the stabilization grant program. Glenn was asked to contact other towns that are losing monies under the system.

There being no other business the meeting was adjourned at 9:12pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON MAY 17, 2016