

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of May 7, 2013**

Present: Sel. Bluhm, Sel. Shepard, Sel. Waldron

Also Present: Rep. Webb, Rep. Carey, Dick Stevens, George Flanders, Acting Chief Raffaely,  
Bob Southworth, Glenn Smith

**1. Public Appointments**

Dick Stevens asked about the sinkhole on Bean Hill Road that had been referenced at an earlier meeting. Bob reported that the contractor has filled in the hole and will come back to reconstruct the area so the problem will not recur.

**2. Highway Department**

Highway Superintendent Bob Southworth reported that the exit pipe on a catch basin on Elm Street has failed and as a result a sinkhole is developing around the catch basin. Bob recommends that the catch basin be removed as repairs would be too expensive and an existing catch basin located nearby is capable of handling the water. The failed catch basin discharges directly into the Winnepesaukee River; DES would not allow this if we were to fix the existing catch basin.

Bob updated the Board on Bay Hill Drainage project. The work is about  $\frac{3}{4}$  done and can be completed next week. Sel. Waldron expressed concerns about running equipment over the roads. Bob also asked the Board for direction concerning the Bergeron Driveway. His recollection was that when this matter was brought before the Board in 2011 the Board had agreed to repair damage done to the Bergeron driveway by the inadequate drainage system along Bay Hill Road. Bob presented a quote for such work. Sel. Shepard asked that Bob obtain additional quotes.

Bob presented a revised invitation to bid for the new highway truck. Sel. Waldron expressed concern that the specs call for a single instead of double frame truck. Bob was instructed to research the matter and bring a revised quote to the next meeting.

Selectmen reviewed Bob's road line painting recommendation. Sel. Waldron asked why we use double yellow lines instead of single yellow lines and Board members discussed the option. Board members were also concerned about intersections that have stop signs but no stop line, stop line but no stop sign or neither a stop sign or stop line. Board members asked that the regulations concerning double yellow lines be brought to the next meeting, along with a list of intersections that do not have stop signs. Acting Chief Raffaely was asked to get a summary of liability incurred by using single yellow lines instead of double yellow lines.

**3. Police Department**

Acting Chief Raffaely informed the Board that he had spoken with reps from Irwin Motors.

Although an order for a Northfield cruiser had not been put in there is an unclaimed cruiser available. He asked the Board if they wanted him to tell Irwin that we want the cruiser; total cost to be \$200 less than what is budgeted. Board members authorized him to do so, with Sel. Waldron dissenting, saying that he disagrees with the black and white design and the choice of a Taurus.

John informed the Board that the new microphones related to the cruiser cameras have been installed, that the camera on the supervisor's car will be installed on Friday and that he has a meeting with the water district on 5/13 concerning the recent high water bill.

#### **4. Administration**

Town Administrator Glenn Smith reviewed the bids received for electricity supply services with Board members. Sel. Waldron asked that the matter be deferred as he had just received the bid summary and had not had a chance to review it. Sel. Shepard and Sel. Bluhm concurred.

Glenn reported that since the last meeting he had communicated with Acting Chief Raffaely and Chief Ober concerning the request to hold a Blackwater Slalom Race on June 21-23. Neither reported that it would strain resources. John Raffaely reported that he had contacted the Webster Chief who noted their community had no problems with the similar race in their town. Glenn also reported that the organizer, Sonny Hunt, had received permission from the manager of PCC Structural to provide car camping on the property and would be providing sanitary facilities. Sel. Waldron expressed liability concerns. **Bluhm/Shepard** moved to allow New England Slalom Series to hold a blackwater race based at Granite Street Park on June 21-23 as proposed, with the conditions that the organization file a use of town property form, provide proof of insurance and pay a \$250 refundable security deposit. **Motion passed.**

Glenn informed the Board that the Planning Board has endorsed the proposal to create three Economic Revitalization Zones in Northfield. **Bluhm/Shepard** moved to approve the recommendation to create three Economic Revitalization Zones as proposed and authorized Glenn Smith to submit applications for such to the State of New Hampshire. **Motion passed.**

Board members discussed the sale of 20 Caveney Drive, which was acquired by tax deed in 2012. Glenn was asked to send out the 90 day required notice and obtain more information on hiring a realtor and/or auctioneer to help dispose of this property.

Board members discussed a driveway issue on Drake Drive. Sel. Waldron suggested as a compromise solution that the town agree to remove the asphalt in question and install a replacement culvert on the condition that the homeowner agrees to purchase the culvert and assume responsibility for maintenance from this point forward. Other Board members concurred and asked Glenn to draft a proposed agreement.

Board members reviewed the proposed Winnepesaukee River Trail engineering study contract amendment #2. Sel. Waldron expressed frustration for the need for more than \$20,000 in archeological and historical studies. Other Board members agreed. Glenn stated that he and the organization paying the local share, WRTA, agree that this is excessive but reported that WRTA has decided that appealing this decision would delay the project for so long that funding may be

jeopardized. **Bluhm/Shepard** moved to approve the proposed amendment and authorize the Town Administrator to sign it on behalf of the town. **Motion passed.**

Board members discussed the issue of developing a casino in New Hampshire with Reps. Webb and Carey but did not take a position on the issue.

Board members reviewed a proposed employee handbook update concerning disciplinary procedures. Board member discussed the degree to which department heads should be able to discipline employees without prior approval of the Board of Selectmen. Glenn was asked to put this item on next week's agenda.

Board members reviewed the proposed policy on the disposal of surplus property. **Waldron/Shepard** moved to adopt the proposed policy as amended. **Motion passed.**

Board members reviewed the proposed revision to special detail policy and approved the revision by consensus. Glenn was asked to bring a clean copy in next week for signature.

## **5. Non-Public Session**

**Bluhm/Shepard** moved to enter into non-public session under the provisions of RSA 91-A3IIa,b,e at 8:29pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Bob Southworth and Glenn Smith. **Bluhm/Shepard** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Shepard** moved to reconvene the public session at 9:46pm. **Motion passed by unanimous roll call vote.**

## **6. General Business**

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Shepard** moved to approve the minutes of the meeting of April 23, 2013. **Motion passed.** **Bluhm/Shepard** moved to approve the minutes of the meeting of May 3, 2013. **Motion passed.**

There being no other business the meeting was adjourned at 9:50 pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON MAY 14, 2013