

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of June 12, 2018

Present: Sel. Crowley, Sel. Brown, Sel. Haskins
Also Present: Bruce Couture, Dave Liberatore, Sean Chandler, John Robinson, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Sean Chandler who presented forms necessary to finalize the purchase of the Couture property. Selectmen reviewed and signed the necessary paperwork.

2. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of May 29, 2018. **Motion passed.** Board members reviewed suspense list items.

The Chair recognized John Robinson who reviewed his request for reissuance of transfer station tickets. Board members approved the reissuance of the tickets.

3. Public Works Department

Selectman Crowley noted that town hall occasionally receives calls from citizens concerned that damaged trees are threatening town roads. Board members discussed the matter, reviewing relevant statutes, circumstances of individual roads and types of calls. Staff was instructed that when such calls are received they are to first ask if the tree is in the public right of way. Then they are to ask if the resident feels the tree poses an immediate threat to the travelling public. If the resident responds that it does then the Road Agent is to be informed immediately. If the resident responds that there is no immediate threat then the Road Agent is to be informed the following business day.

Selectmen Crowley presented information concerning the possible price point for the sale of the skid steer. Board members reviewed the information and decided to sell the skid steer by sealed bid, bids due on July 9th and with a minimum bid of \$18,000.

Public Works Director Andy Buteau reported that the cross culvert on Shaker Road has been replaced the area has been hot topped. Also, Ken Partridge is replacing a failing culvert on Silver Lane. He inquired as to whether the Board would want the Transfer Station open during Old Home Day. After discussion the Board decided to close the facility during the celebration.

Board members discussed the logistics of the Old Home Day parade and which equipment would run in the parade.

Sel. Haskins reported that there has been positive feedback on facebook concerning operations at

the transfer station.

4. Police Department

Sel. Haskins inquired as to whether the PD motorcycle is used. Sel. Crowley responded that it is but that it is not used often due to a lack of certified operators.

5. Administration

Board members agreed by consensus to appoint Jared Paskavitch as a member of the open space committee.

Town Administrator Glenn Smith presented a conceptual diagram outlining access control at the skate park if the existing fence were to be removed. Board members reviewed the diagram and approved its implementation.

Glenn informed the Board of a new ramp structure erected on town land west of Surette Park. He reviewed proposed contracts with UNH for community/economic development projects. **Brown/Crowley** moved to authorize Sel. Crowley to sign the contracts as presented. **Motion passed.**

Board members scheduled a code enforcement workshop for June 19th.

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:43pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith. **Crowley/Brown** moved to reconvene the public session at 8:16pm. **Motion passed by unanimous roll call vote.**

Crowley/Brown moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

There being no other business the meeting was adjourned at 8:19pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON June 26, 2018