

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of June 10, 2014

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron
Also Present: John Cilley, Joe Newton, Dick Stevens, Glenn Smith, Johnny Van Tassel, Chief Raffaely

The meeting was called to order at 6:30

1. Public Appointments

The Chair recognized American Legion Commander Joe Newton who stated that the Legion would like to install lights at the monument at Cannon Bridge, two lights shining on the monument, one light shining on the flag. The Legion will pay for installation and incur all costs associated with operation of the lights. Board members asked that the arrangement be filed in writing and Mr. Newton agreed to do so. Board members questioned the safety features of the plan and were told that all electrical wires would be underground and the lights themselves would be sealed and not directed at motorists. Joe agreed to deliver the proposal to town hall and Glenn will distribute it to the Selectmen.

John Cilley asked about easements and setbacks for driveway culverts and a landowners rights/responsibilities for maintaining the roadside ditch and driveway culvert in front of his/her home. He discussed the concerns of his neighbor living at 22 Fellows Hill Road. Sel. Shepard informed him that residents can clean the ditches in front of their homes. Board members discussed the situation and Johnny agreed to call the owner of 22 Fellows Hill Road. Glenn was asked to forward RSAs on this matter to Mr. Cilley. Dick Stevens discussed paving of Fellows Hill Road, he believes that the entire length of the road was to have been paved last year but it was not because of overages in the Fiske Road reconstruction job.

2. Highway Department

Highway Superintendent Johnny Van Tassel reviewed the work done by Ken Partridge on Shaw Road. Ken had removed the overburden from the ledge area. Johnny believes that the underlying ledge can be taken out without resorting for blasting. Ken Partridge has offered to do this for less than \$40,000. Board members discussed the issues. **Shepard/Crowley** moved to contract with Ken Partridge for Shaw Road ledge removal and road reconstruction, total cost not to exceed \$30,000. Sel. Waldron stated that he would like to put the matter out to bid. **Motion tabled.** Johnny was asked to obtain two additional quotes for this work.

Johnny reported that the street sweeping was accomplished in 14 hours this year. Also, more than 100 catch basins have already been cleaned. Board members expressed concern about traffic control around areas where the catch basins are being cleaned. He also reported that the crew is almost done ditching on Zion Hill Road. Sel. Waldron asked when he would be sweeping sandy intersections. Johnny said he was waiting for a drizzly day to keep the dust down.

Johnny reviewed plans for developing and maintaining a work schedule for the crew, reviewed amnesty costs and presented a cemetery deed for signature. He also presented bids for portable toilets. Sel. Crowley asked that he investigate installing a septic system or chemical toilet at the transfer station.

3. Police Department

Chief Raffaely reported that the new PD air conditioner has been installed. He also presented a purchase

requisition for a cage for the new cruiser; OME had submitted the low bid at \$809.00. Board members signed the purchase requisition and discussed bidding out the cruiser's electronics at the same time.

Chief Raffaely noted that under new legislation the pay of certain officers receive for special detail work is not covered under the NH retirement system. The \$8.00 per hour that used to go to the retirement system is now slated to go to the general fund. He asked that this be added to the officer's salary. Board members took the request under advisement. He also asked about getting dips in Hodgdon Road filled in, which Johnny agreed to do. He informed the Board that the Police Officer's Association is interested in donating funds to the town for the purpose of outfitting the surplus rifles that were acquired a few years ago through a grant with sights. Board members agreed in concept but would like to see the offer in writing.

4. Administration

Board members reviewed a letter filed by Scott McGuffin concerning appointments to the WRSD School Formula Committee as well as Scott's recommendation that Tom Fulweiler be appointed as the School Board representative and Wayne Crowley be appointed as the Selectmen's representative. Glenn was asked to confirm that the fact that Sel. Crowley is also a School Board member would not pose a problem.

Board members reviewed a proposed policy establishing standards for the content of the town newsletter and instructed Glenn to incorporate revisions. They also reviewed a memo from the Conservation Commission requesting permission to construct trails on the Glines Park parcel. Board members asked that the Commission coordinate with the Arch Hill Travelers snowmobile club and come back to the Board with this proposal.

Town Administrator Glenn Smith presented a proposed parking ordinance, which Board members reviewed and approved. Glenn was asked to schedule a public hearing on the matter.

Board members reviewed a list of proposed updates to town position descriptions and accepted all by consensus except five which were identified as needing further consideration. In addition, Glenn presented a revised list of towns to be included in the pay and benefit study which he had developed with Sel. Waldron. Board members approved the revised list by consensus.

Board members reviewed the 2014 tax deed schedule

5. Non-Public Session RSA 91A-3 IIa

Waldron/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II a at 8:33pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Johnny Van Tassel and Glenn Smith **Crowley/Shepard** moved to reconvene the public session at 10:11pm. **Motion passed by unanimous roll call vote.**

Waldron/Shepard moved to seal the minutes of the non-public session as divulging the minutes would adversely affect the reputation of someone not a member of the Board. **Motion passed by unanimous vote.**

6. General Business

Board members reviewed general correspondence and payroll and accounts payable manifests.

Waldron/Crowley moved to approve the minutes of the meeting of May 27, 2014 as amended. **Motion passed.**

Sel. Waldron acknowledged receipt of proposed comp time policy from Chief Raffaely and policy for disposal of ditching material from Johnny Van Tassel. He also noted that he was recently surprised to find out how small the Old Home Day Committee was given the amount of work that they do and the outstanding job they do coordinating the celebration every year. He also said he was impressed with Caleb Hutchins, a recent WRSD graduate who has recently opened his own business in downtown Tilton.

There being no other business the meeting was adjourned at 10:17pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON JUNE 24, 2014