

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of Tuesday, July 10, 2012

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Shepard

Also Present: Dan Durgin, Sally Robert, Sara Robert, Sheri Minor, Brenda Rowan, Ron Moreau, Christine Raffaelly, Maureen Bouchet, Dick Stevens, Leigh Webb, Lt. Raffaelly, Glenn Smith, Bob Southworth, Chief Adams

The meeting was called to order at 6:30 pm

1. Public Appointments

The Chair recognized Sheri Minor of Taylor/Minor Enterprises. Glenn Smith reviewed Ms. Minor's request that the town accept tax deed for a trailer within a T/ME park on Granite Street that has been abandoned. She is asking that the town accept a deed for the property so she can buy it from the town. Board members discussed to situation with her and agreed to move forward on the condition that an agreement can be developed that would reduce the town's potential liability.

The Chair recognized Ron Moreau said that that the previous Highway Superintendent had told him that the Town would maintain his driveway culvert, which is in need of cleaning. He has since been told that maintaining this culvert is his responsibility. Board members explained that homeowners are responsible for maintaining their own driveway culverts. After discussion Mr. Moreau stated that he would fill in the culvert and may sue the town.

Mr. Moreau stated that the trash truck turns around in his driveway, Sel. Bluhm asked Bob to instruct CM Whitcher that they should not turn around in private driveways.

The Chair recognized Dan Durgin. Dana and Dan reviewed the situation on Ledge Road involving Mr. Durgin's lot on a discontinued portion of road, his application for a building permit and the history of activity and development along this road. Dana asked the Board to find some way to make the lot accessible from a public road. Board members discussed the situation and asked Glenn to pull together a summary activity to date.

2. Highway and Sanitation Department

Highway Superintendent Bob Southworth informed the Board that delivery of the new salt shed is scheduled for September 24th it should take a week to set up and all site prep work will be done before then.

Bob presented a recommendation for road salt supplier. International Salt, last year's supplier bid \$61.83/ton. Granite State Minerals bid \$56.76/ton. Sel. Shepard reported that the company has billing problems in the past as well as delivery delays, especially to its smaller clients. She urged caution in dealing with the company. Board members reviewed proposed agreement and asked for additional information concerning deliveries and additional reference checks.

Bob reported on maintenance for Truck 4, the gauges of which are not working. Previous quote

was \$600 for a replacement unit. He has found outfit in Tennessee that will diagnose and repair the unit for approximately \$100. After discussion, Board members approved.

Bob asked for permission to pay Shane Dow at an overtime rate for the hours he worked on call in on July 7th to remove a tree that fell across a town road. Board members approved.

3. Police Department

Chief Adams presented purchase requisitions and a vacation request.

Board members reviewed the proposed changes to the position description for Part Time Patrol Officer. **Bluhm/Shepard** moved to accept the position description for Part Time Patrol Officer as presented. **Motion Passed.**

Board members reviewed the proposed changes for Detective/Juvenile Officer. After discussion Board members asked that the language be changed to reflect the fact that the D/JO has control over personnel at a crime scene so as to direct the crime scene.

Chief Adams reported that all testing has been completed for the Corporal position.

4. Administration

Town Administrator Glenn Smith reviewed proposals for utility assessments from CCAG and George Sansoucy LLC. Board members reviewed the proposals and the impact on the town budget. **Ziminsky/Bluhm** agreed to proceed with Option 1 as presented by George Sansoucy and grant Glenn Smith the authority to sign on behalf of the town for the price of \$14,000 per year. **Motion passed.**

Glenn reviewed research concerning the request of Raymond Crowley. Board members discussed the situation and authorized Glenn to send Mr. Crowley a letter indicating that the town would take no action until Mr. Crowley presented a survey showing the exact location of his property.

Board members reviewed updates to 2012 tax deeding. Also, Glenn informed the Board that the Conservation Commission would like to schedule a joint hearing with the Selectboard concerning the purchase of property on Rand Road for conservation purposes on July 24th. Board members concurred with this plan.

Glenn updated the Board on a situation involving an abutter to the Bay Hill Road drainage project who is reconsidering a previously granted easement. Board members asked that the citizen be invited to the next meeting to speak with the Board.

Ziminsky/Shepard moved to enter into non-public session under the provisions of RSA 91-A3II a,b,e at 7:44 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Bob Southworth, Lt. Raffaely, Chief Adams, Glenn Smith. **Ziminsky/Shepard** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Shepard** moved to reconvene the public session at 9:22pm. **Motion passed by unanimous roll call vote.**

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Shepard** moved to approve the minutes of the meetings of June 26, 2012. **Motion passed.**

There being no other business the meeting was adjourned at 9:24pm.

APPROVED BY THE NORTHFIELD SELECTBOARD ON JULY 24, 2012