

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of July 24, 2018

Present: Sel. Crowley, Sel. Brown, Sel. Haskins
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith, Jason Durgin, Christina Beadle,
citizens seeking tax payment agreements

The meeting was called to order at 5:00pm

1. General Business

Selectboard members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of July 10, 2018. **Motion passed.** Board members reviewed the suspense item list.

2. Public Input

Board members discussed the proposed Knowles Pond guardrail with Christina Beadle.

3. Non-Public Session

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II c at 5:37pm. **Motion passed by unanimous roll call vote.** Also Present: Citizens seeking to negotiate payment agreements, Glenn Smith. **Crowley/ Brown** moved to reconvene the public session at 6:34pm. **Motion passed by unanimous roll call vote.**

Crowley/Brown moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

4. Public Works Department

Public Works Director Andy Buteau reviewed a request to install a handicap caution sign on Sandogardy Pond Road. Sel. Crowley asked Andy to follow up with this by contacting the resident to determine what kind of sign is requested.

Sel Crowley noted that many residents are not maintaining their driveway culverts. The culverts are plugged and are washing out the roads. He proposed inventorying such culverts and sending residents a letter reminding them of their responsibility to maintain the culverts. Board members discussed the matter with Andy, who noted that there are additional problems: residents don't maintain their trees in the right of way and sometimes do not maintain driveways, allowing ruts to form that direct water and gravel onto the town roads. Andy was asked to draft a letter to be sent to all residences reminding people of their responsibilities.

Andy informed the Board that a resident on Sandogardy Pond Road is concerned that the reconstruction project will result in a loss of line of sight distance at his driveway. Sel. Crowley informed the Board that he has spoken with the resident and is monitoring the situation.

Andy reported that the Conservation Commission has asked that dog bags be installed at Glines Park Beach. Board members responded that they are OK with this as long as the Commission pays for the bags and the dispenser.

Andy asked for authorization to advertise to fill the Truck Driver/LEO vacancy, which was granted. He also asked for the Board's opinion on the proposal to put a guard rail at Knowles Pond. All Selectmen approved of the idea.

Andy reported that the sewer district is completing work on Cofran; when they are done he will work on drainage. He discussed the possibility of instituting a moratorium on projects that required digging into the pavement on new roads soon after construction. He will research this possibility.

Andy expressed concern that his social security number appeared on a document relating to a recent random drug test. Chief Raffaely expressed concern that his officers were asked to make a formal appointment for random drug and alcohol testing. Glenn said he would follow up on this.

Sel. Haskins inquired as to when the potholes at the Pines Community Center parking lot would be filled. Andy responded that it would be done soon.

5. Police Department

Chief Raffaely reported that the paperwork for the new hire has been delivered to the police academy, that he has retained Kevin Waldron to fix the rear steps at the police station and that Paul Blaisdell has requested that memorials for wife be donations to Hall Memorial Library.

Chief Raffaely reported that Aug. 7th is national night out.

6. Administration

Town Administrator Glenn Smith presented a proposed governance structure for the Rt. 140 development Corridor Tax Increment Financing District, which Board members reviewed. **Crowley/Brown** moved to adopt the Resolution Establishing a Governance Structure for the Rt. 140 Tax Increment Financing District and appoint members to the Advisory Board as recommended. **Motion passed.**

Crowley/Brown moved to appoint Mark Chaffee as an alternate member of the Conservation Commission conditional upon the concurrence of the Chair of the Commission. **Motion passed.**

Members reviewed information relating to defining junkyards and the storage of junk on properties in town. Discussion points included the restriction of junk vehicles on a parcel and restrictions on junk appliances, machinery, and other items. Glenn was asked to work with Jason in developing regulations in this matter.

Board members approved an earned leave request and the issuance of a town hall key to a local contractor doing maintenance work at town hall.

Glenn presented proposed updates to the Use of Town Properties policy dealing with consumption of alcohol in town buildings and camping on town property. **Crowley/Haskins** moved to adopt the modifications to the Use of Town Properties policy as proposed. **Motion passed.**

Crowley/Brown moved to approve bike track regulations as proposed. **Motion passed.**

Glenn presented a proposed ordinance regulating raffles, which Board members reviewed. He also presented a request that an LRPC circuit rider be permitted to attend the August Planning Board meeting which the Board approved on the condition that Zone 5/Spaulding Youth Center development proposal is on the agenda for that meeting.

Glenn noted that the town beach is growing in with grass. Board members approved the submission of an application to DES for a permit to rake the beach. Glenn also noted that certain trees around the town hall parking lot and Arch Cemetery are dead and should be removed.

The next meeting date was set for Wednesday August 8th due to the August 7th National Night Out event.

There being no other business the meeting was adjourned at 9:10pm.

Approved by the Northfield Board of Selectmen on August 8, 2018