

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the meeting of July 26, 2016**

Present: Sel. Crowley, Sel. Southworth, Sel. Allen  
Also Present: Lewis Marsh, Augusta Marsh, Christopher Walsh, Mark Geremia, George Flanders, Heather Caparo, Chief Adams, Andy Buteau, Sgt. Hutchinson, Glenn Smith

**1. Public Input**

The Chair recognized Heather Caparo who reviewed the proposal of Franklin Savings Bank to replace the sweep account with an FDIC covered ICS account. Board members discussed the system, the advantage will be to FSB as it replaces a manual system for overnight investing with an automated system. **Crowley/Southworth** moved to authorize Franklin Savings Bank to invest town deposits in an ICS system. **Motion passed.**

The Chair recognized Sgt. Hutchinson. Sel. Crowley said that he is looking for IMC to provide two reports, an incident report and a vehicle report. Sgt. Hutchinson responded that IMC is not capable of providing vehicle information or a specific period, but only for the entire period in which the vehicle has been in use. Sel. Crowley noted that the WEX system will effectively track vehicle mileage and that he would like the incident report delivered to town hall monthly. Sgt. Hutchinson said that he is recording expenses for vehicle repair. Board members discussed how highway tracks time and money spent on repairing police vehicles.

Sel. Crowley reviewed the recent accident at the highway garage resulting in the death of Tom Wooten. He asked Selectmen to start thinking about ways to memorialize Tom as he would like to discuss this in the near future. .

**2. Police Department**

Chief Raffaely reported that he has started issuing tickets to help resolve the problem of people parking in Knowles Pond Road while using the pond. He also reported that a person was injured using a rope swing on the south side of the pond. Board members reviewed the situation, noting that someone has cut trees, erected jumping platforms and strung a cable approximately 70 feet high to accommodate the swing. Glenn was asked to have a local tree service remove the cable. Board members asked that additional no parking signs be installed on Knowles Pond Road, noting that parking is available south of the dock area and in the Rand Road parking lot.

Chief Raffaely noted that Tuesday is national night out. Also, that kids have hung a rope on the Cross Mill Road bridge to facilitate jumping from the bridge into the Winnepesaukee River. He is keeping an eye on the area and enforcing the ban on jumping from the bridge.

**3. Highway Department**

Public Works Director Andy Buteau distributed quotes for the purchase of lifts for the town garage. Glenn was asked to add this item to the next agenda. Andy would also like to get started on shim projects; he was asked to bring a list of roads he would like to shim to the next meeting.

Sel. Crowley noted that the first week of curbside collection resulted in 6 tons of material being collected by Casella. Also, he was at the Transfer Station on Saturday and found that many people do not know that curbside collection has started. Glenn was asked to follow up on the mailing that Casella was to have done about this. Andy informed the board that he would like to start storing equipment in the old sorting bins now that they are not needed. Board members agreed as long as the bins can be secured.

Town Administrator Glenn Smith reviewed the proposed yard sale ordinance. Sel. Southworth noted that he has been researching ordinances from other towns and would like to bring a proposal to the next meeting. Board members agreed.

**Crowley/Southworth** moved to approve the minutes of the meeting of June 19, 2016 as amended. **Motion passed.**

Glenn proposed that the town phase out distribution copies of the town ordinance book as the information is available electronically on the town website. Board members agreed.

#### **4. Public Hearing – Parking Restrictions on Cottage Street (6:00pm)**

The Chair opened the public hearing at 6:03pm and provided introductory remarks.

Lewis Marsh reviewed the problems he is experiencing with people parking on the travel surface of Cottage Street east of Kimball Street, noting that the street is so narrow that this restricts access to his property. Mark Geremia reported that he was told earlier that he could park on the road surface. Chris Walsh reported that he needs on street parking as his permit application for a second driveway to accommodate new construction on his property was denied.

In response to questions from the Board, Mr. Marsh confirmed that the width of the right of way is such that cars cannot park off of the road surface without being on his private property.

Sel. Crowley noted that the existing ordinance already prohibits parking in a manner that obstructs traffic. Mr. Walsh noted that there is no traffic on this portion of road as it is a dead end road that services only one parcel. Mr. Marsh responded that he does use this section of road. Mr. Geremia suggested that the portion of Cottage Street in question be upgraded and widened so it could accommodate parking and traffic.

Glenn suggested that the town could discontinue the road if it only serves one property. Board members rejected the idea as the action would create a non-complying lot.

Mr. Marsh noted that the problem has been exacerbated by Mr. Walsh's new construction and his lack of on-site parking.

Board members agreed by consensus that establishment of a no-parking zone in this area was not needed as the ordinance already prohibited parking in a manner that obstructed traffic and the width of the right of way was insufficient for parking off of the road surface.

There being no other input the public hearing was closed at 6:45pm

#### **5. Administration**

Glenn proposed renewal of the workers compensation insurance through Primex. Board members asked for additional quotes. He also updated the board on the status of the proposed D'abbraccio water agreement. Board members instructed that if the agreement was not approved by July 29<sup>th</sup> then the town would cease to provide water to the residence.

Glenn proposed returning to the process of purchasing unpaid sewer bills from the Northfield Sewer District at the time the Tax Collector places a lien on the property, noting that he believes that this practice places the town in a much more solid legal footing as the town would initiate legal action only against persons owing the town money. Board members discussed the matter with Sewer Commissioner George Flanders. Discussion points included the equity of the town accepting sewer bill obligations, interpretation of the RSAs, and the District's responsibility to seek collection. Sel. Crowley noted that the best solution would be to dissolve the Sewer District and have the town take over responsibility for this

function. Glenn was asked to research this, pending advance indication from the Sewer Commission that they approve the course of action.

Sel. Crowley noted that one Tilton Selectman has indicated that she is in agreement that the town of Tilton should be the sole owner of Island Park. Board members indicated approval of this concept. Sel. Crowley said that he would seek input of the full Tilton Board of Selectmen on this.

Glenn reported a request that notices of lost pets be included in the Northfield News. Board members agreed by consensus that this was not an appropriate item for the news.

Glenn reported that the property recently acquired by tax deed has been secured.

There being no other business the meeting was adjourned at 7:43pm

APPROVED BY NORTHFIELD SELECTBOARD AUGUST 18, 2016