

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of Tuesday, July 22, 2014

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron

The Chair called the meeting to order at 6:33pm

1. Non-Pubic Session - Tax Deed Negotiations

Shepard/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II c at 6:34 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were citizens seeking to enter into tax payment agreements and Glenn Smith **Waldron/Shepard** moved to reconvene the public session at 8:30pm. **Motion passed by unanimous roll call vote.**

2. Highway Department

Highway Superintendent Johnny Van Tassel informed the Board that he is obtaining updates to the 2012 quotes for the sander shed repair and asked what the Board wanted done. Sel. Shepard asked for his recommendation. Johnny replied that the poles for the existing shed can be straightened and the roof replaced. Sel. Waldron said that he thinks that the shed needs to be replaced. Board members discussed the options and agreed to pursue replacing the sander shed in 2015.

Johnny distributed quotes from Northeast Tire Service and GCR for backhoe tires. The low bid was filed by Northeast Tire in the amount of \$2,524.00 and bid a 14 ply tire, mounted. Sel. Waldron asked for the third bid. Johnny replied that he had contacted Stratham Tire but they do not stock the tire he believes is best for this loader. Selectmen noted that there was a process for purchases of this kind and it needed to be followed.

Board members reviewed data on paver shimming that Johnny had distributed. They reviewed individual projects and decided to continue with Bay Hill, Bean Hill and Knowles Pond Road. Shimming Shaw Road was deferred. Board members authorized Johnny to move forward with this with Busby as the contractor on the condition that he would hold his current price per ton even with the reduced scope.

Johnny informed the Board that Rand Road reconstruction has been scheduled for August 4th – 15th. He also noted that the new truck is scheduled to be delivered on August 11th and updated the Board on work scheduled for the upcoming week.

Johnny distributed quotes for the Shaw Road project as provided by Ken Partridge and Busby. Board members reviewed the quotes and expressed concern that the contractors had been asked to bid on a quantity of material instead of on a description of the work to be done. Board members questioned whether the scope included 18" of gravel or 12" of gravel. Board members asked Johnny to further define the scope of work and agreed to meet on July 29th to review revised quotes. Johnny noted that his crew could flag the project, resulting in considerable savings.

Sel. Shepard said that she hoped the crew would never use profanity when dealing with citizens. Johnny said he agreed 110%; workers should always treat citizens with respect.

3. Police Department

Chief Raffaely distributed a letter from Police Association in which they offered to donate an AED to the town.

Board members discussed the offer. **Waldron/Crowley** moved to accept the donation from the Northfield Police Association for an automatic external defibrillator. Sel. Waldron thanked the Police Association for the donation. **Motion passed.** Chief Raffaely noted that he believes the town hall should have an AED.

Chief Raffaely distributed proposals for outfitting a cruiser from OME, Adamson Industries and 2 Way Communications. He recommends that the Board accept the bid from OME. Board members reviewed the information presented. **Crowley/Shepard** moved to accept bid from OME for outfitting the new cruiser in amount of \$5,986.50 to outfit new cruiser. **Motion passed.**

Sel. Waldron inquired about the status of the damage to an employee's car. Chief Raffaely said the employee had not discussed the matter with him recently. Sel. Waldron asked why the PD was still renting a water cooler for \$60/year when departments were told to buy these units. Chief Raffaely said he felt that buying a unit was not cost effective due to maintenance and cleaning costs and that he had discussed this with his liaison. Board members discussed the issue. Sel Shepard asked Chief Raffaely to obtain a price for a good water cooler.

4. Administration

Town Administrator Glenn Smith presented a revised proposed Parking Ordinance reflecting the input received at the recent public hearing. Shepard/Crowley moved to adopt the Parking Ordinance as presented. Motion passed.

Glenn inquired as to the process for approving manifests on the weeks that Selectmen don't meet. Board members discussed the matter, Sel. Shepard said that she will come to town hall to review the manifests on those weeks, Sel. Crowley said that he would review them and respond electronically.

Board members agreed to meet in joint session with the Tilton Board on July 31st to review Cannon Bridge bids.

Waldron/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II b,c at 9:39 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Johnny Van Tassel and Glenn Smith **Waldron/Crowley** moved to reconvene the public session at 10:47pm. **Motion passed by unanimous roll call vote.**

Waldron/Shepard moved to seal the minutes of the non-public session as divulging the minutes would adversely affect the reputation of someone not a member of the Board. **Motion passed by unanimous roll call vote.**

Glenn confirmed that the Board approved retaining Dave Krause to research the right of way boundaries on Keasor Road at a cost not to exceed \$500.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Crowley/Waldron** moved to approve the minutes of the meeting of July 8, 2014 **Motion passed.**

Sel. Crowley asked that presentation of a recommendation for the Loranger property be included on the next agenda.

There being no other business the meeting was adjourned at 10:50

APPROVED BY THE BOARD OF SELECTMEN ON AUGUST 12, 2014