

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of August 21, 2018

Present: Sel. Crowley, Sel. Brown, Sel. Haskins

Also Present: Mary Lee, Leslie H. Keysor, Leslie J. Keysor, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 5:00pm

1. Public Input

The Chair recognized Mary Lee who reported that washouts on Fiddler's Choice Road are leaving road material in the area leading to her home. She has talked with Andy about this and said that she is concerned that his recommended solution is to stabilize the area using reclaimed asphalt. Mary is concerned that this material may contain asbestos and could damage wetlands. She reported that the road is rutted and runoff is undermining her mailbox. Andy reported that that part of the problem is a failed driveway culvert on a neighbor's property, he will approach the neighbor about fixing the situation. He noted that the road is not ideal and something needs to be done but repairs would be expensive and the gravel budget is depleted. He will start grading roads on Thursday and Fiddler's Choice Road will be graded as part of this effort. Sel. Crowley noted that the town has a right to put reclaimed material on the road in spite of contamination concerns.

Sel. Crowley recognized Butch Keyser, who stated that Brandon Hiltz does not know what he is doing with the reconstruction of Sandogardy Pond Road. He claimed that a Hiltz worker waved him across a pile of uncompacted gravel that he had to plow through in his truck while he was hauling a trailer, resulting in damage to the trailer. Additionally, he claims that the Hiltz employee screamed at him while this was going on. He reported the incident to HEB who told him to send the invoices to Hiltz. Mr. Keyser reported that Brandon Hiltz told him that he will not be covering these costs. Sel. Crowley instructed Keyser to get a quote for repair work.

2. Public Works Department

Public Works Director Andy Buteau reported that he got a call from the resident of 129 Sandogardy Pond Road who expressed concerns about the new alignment of her driveway. The resident feels the new header is too close to the driveway resulting in a turning radius that is too tight to accommodate a trailer or emergency vehicles. Also, the new alignment does not allow for storage of snow in the winter. Andy reported that he is concerned that water coming down these and other driveways in the area will undermine the road. Mr. Keyser responded that the water coming off driveways has not been a problem in the past. Sel. Crowley advised that delineators be used to mark the boundaries of the driveway. Andy responded that this is part of the project. Board members decided against making changes to the driveway.

Andy reported that there is a camper in the right of way on Cottage Street in right of way that will impact plowing this winter. He also presented a PAR for the hire of a person to work at the transfer station, which Board members signed.

Andy reported that he has spoken with DES about replacing a small stone bridge on Cofran Avenue with a culvert. DES did not approve the work as the current structure has a natural bottom. He recommends leaving the structure as is; board members agreed.

Sel. Crowley opened two sealed skid steer bids: Cullen Concrete bid \$16,000 for the skid steer and \$18,000 for the skid steer and snow blower attachment. Jason Durgin bid \$15,000 for the skid steer. **Crowley/Brown** moved to sell the JD313 skid steer with snow blower to Cullen Concrete for \$18,000. **Motion passed.**

Sel. Brown inquired as to the plan to have the trees at the Pines evaluated. Glenn reported that he has met with certified arborists from two different firms, each will be preparing a proposal for Board member review.

Andy reported that the neighbor of Hodgdon Cemetery will not grant an easement for repair of the wall and recommended that it be fixed without easements. Board members agreed.

3. Police Department

Chief Raffaely presented estimate for replacement of the back door of the police station in the amount of \$1,000. Sel. Crowley said that he found an estimate unacceptable and needed to see a quote. Board members approved the work if a quote is filed in the amount of \$1,000 or less.

Chief Raffaely reported that the new hire has started his academy training.

Chief Raffaely expressed concern about the January heating bill for the police station and updated the board on resolution of the fax machine problems.

Sel. Haskins inquired as to whether police officers were paid for working National Night Out, as he thought it was a volunteer effort. Chief Raffaely reported that two officers were paid to work the event.

Andy reported that he was contacted by HEB today. The engineering plans call for turning the Sandogardy Pond Road/Glines Park Road intersection into a T intersection. HEB reports that money can be saved by leaving this a Y intersection. Board members approved the change. Glenn noted that HEB reports that the construction project is slightly over budget and recommend that Board members engage HEB about ensuring that the project not exceed its bottom line.

4. Administration

Town Administrator Glenn Smith reviewed municipal health insurance costs compared to those of neighboring towns. Sel. Crowley noted that employees in Northfield pay a smaller percentage of premium costs than those in some other towns. Glenn responded that this must be weighed against the fact that the shift in carriers in recent years has left as least some employees paying for services out of pocket that used to be covered. Board members reviewed the material presented.

Glenn presented an abatement request relating to a property recently purchased by the NH Housing Finance Authority, which Board members signed. He also presented a proposed ordinance regulating raffles, which Board members signed.

Glenn informed the Board of an upcoming celebration for a local business. He also discussed the upcoming joint meeting with the Tilton Selectboard, website development issues, a proposed budget schedule and sale of tax deeded properties with Board members.

5. Nonpublic Session RSA 91A-3 II (a)

Crowley/Brown moved to enter into non-public session under the provisions of RSA 91-A3II a at 7:23pm. **Motion passed by unanimous roll call vote.** Also Present: Andy Buteau, Glenn Smith.

Crowley/Brown moved to reconvene the public session at 9:29pm. **Motion passed by unanimous roll call vote.**

Crowley/Brown moved to seal the minutes of the nonpublic session as divulgence would adversely affect the reputation of a person not a member of the Board. **Motion passed.**

Board members reviewed payroll manifest and general correspondence. **Crowley/Brown** moved to approve the minutes of the meeting of August 8, 2018. **Motion passed.** **Crowley/Brown** moved to approve the minutes of the meeting of August 13, 2018. **Motion passed.**

There being no other business the meeting was adjourned at 9:30pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON SEPTEMBER 4, 2018