

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of Tuesday, August 22, 2017

Present: Sel. Crowley, Sel. Southworth, Sel. Allen
Also Present: Chief Raffaely, Andy Buteau, Glenn Smith, Kaitlin Lounsbury, Julie Petty, Paul Blaisdell Kyle Combes

The meeting was called to order at 5:00pm

1. Public Hearing – Acceptance of SB38 Funds

The Chair opened the hearing at 5:00pm. There being no input the public hearing was closed at 5:01pm. **Crowley/Southworth** moved to accept SB38 funds in amount of \$108,614.25. **Motion passed.**

2. Public Input

Julie Petty presented a proposal to install handicap stationary cyler or panel at Glines Park. She noted that park itself is not accessible due to the lack of an accessible walkway from the parking lot. She said another option would be to make the existing park accessible. Chief Raffaely said that he had just completed a fundraiser for Ms. Petty’s organization, raising \$2,500.00. Board members discussed the options and agreed by consensus that developing an accessible walkway was most beneficial. Ms. Petty was asked to develop a plan for such an improvement.

Scott Haskins asked on behalf of the Tilton/Northfield Recreation Council if the town could fill in potholes in the Pines parking lot. Andy was asked to look into it.

Kaitlin Lounsbury introduced herself, stating that she just bought a home in town and is interested in becoming involved in the community.

3. Police Department

Chief Raffaely reported that he has been in contact with Susan at Spaulding Youth Center and informed her that the lowest they can reduce speed limits on Shedd Road is 25 MPH except that it can be reduced to 20 MPH around a school between a period starting 45 minutes before school starts until 45 minutes after school ends. Spaulding is pursuing that option and Board members concurred with the change. Chief Raffaely reported that he has started working on the 2018 budget, noting that Tilton will be dispatching their own police officers now that Belknap County is not including these costs in the county tax rate. Also, he presented a purchase requisition for ammunition and announced that oral boards for the detective position will start soon.

4. Public Works Department

Glenn distributed the Traffic Control Agreement presented by DOT at the last meeting in relation to the I93 bridge painting project . Chief Raffaely asked to be more involved in future road projects, stating that the traffic control contractors on the Zion Hill Road project are inattentive, incompetent and careless.

Public Works Director Andy Buteau reported that he has spoken with representatives of R&D paving about adding a base coat to Zion Hill Road this year after drainage work has been completed. He presented a quote from Brandon Hiltz to add fabric in relation to the road reconstruction work and noted that the town may add gravel in certain areas to address grade issues.

Andy reported that he will be finishing work on Howard Ave, Luneau Court, and Cofran Ave. Extension this year.

Board members discussed Hodgdon Cemetery repairs with Andy.

Board members discussed the use of SB38 funds and decided to use these monies to pay for the binder on Zion Hill Road, noting that this project was not in the 2017 budget so the SB38 funds are not supplanting existing appropriations.

Andy reported that his crew has been busy shimming roads he has applied 257 tons of shim hot top has been put down last week, including 88.24 tons on Turnpike, 64.36 tons on WB Hill, 7.95 tons on Caveney, 24.28 tons on Shaw, 32.33 tons on Peverley, 32.18 tons on Bean Hill, and 80 tons on Keasor. He can use much more but has depleted his shimming budget. He is hoping to transfer unused funds to the shim budget. Sel. Southworth cautioned against diverting too much toward shimming. In response to a question from Sel. Allen Andy said that he believes he might have extra funds in diesel fuel.

Andy reported that the F550 may be delivered in the next couple of weeks. Board members discussed upfitting the vehicle; Andy presented a plow option.

Andy inquired as to the effort to replace amnesty days with a voucher system. Glenn said that he would have a proposal ready by the end of September.

5. Administration

Town Administrator Glenn Smith reviewed the statutes concerning the naming of town roads. Selectmen asked Glenn to put an article in the newsletter asking for suggestions in the naming of the Class VI portion of Rangeway #4 and to schedule a public hearing on the matter.

Glenn presented the revised South Park Development road acceptance agreement, which Board members signed. Andy expressed concerns that if new owners want natural gas they may tear up the road to lay new pipe.

Sel. Crowley updated the Board on the recent meeting with Spaulding Youth Center concerning the tax impact of their proposed development.

Glenn updated the Board on the proposed purchase of Metrocast by Atlantic Broadband. He noted that under the terms of the Metrocast franchise agreement any transference must be approved by the Town. He presented a draft resolution approving the transference. Board members expressed concerns about approving the resolution, citing concerns that Atlantic Broadband might not have the financial resources to provide services to Northfield and that they may not have experience serving rural areas.. Glenn was asked to find out how other towns are addressing these issues.

Glenn reported that E911 officials have asked if the homes on Pleasant Street that have East Pleasant Street designations could be re-addressed to show Pleasant Street addresses. They claim that using two street names is confusing for first responders. Kaitlin Lounsbury, a resident of East Pleasant Street, agreed that it can be confusing but changing the address on all legal documents, etc. would be very difficult.

Glenn reviewed a proposed update to the use of town technology policy relating to the use of personal cell phones for town business. Board members discussed the policy, noting privacy risks for the town and for the employee. Glenn will redraft the policy for a future meeting.

Board members reviewed and signed a proposed agreement under which the Lakes Region Planning Commission would represent the town in the solicitation of electricity prices until December 1st.

6. Non-public RSA 91A-3 II(c)

Crowley/Allen moved to enter into non-public session under the provisions of RSA 91-A3II c at 7:10pm. **Motion passed by unanimous roll call vote.** Also Present: Glenn Smith and citizens seeking to enter into tax payment agreements. **Crowley/Southworth** moved to reconvene the public session at 8:19 pm. **Motion passed by unanimous roll call vote.**

7. General Business

Selectmen review accounts payable, payroll manifests and general correspondence

Crowley/Southworth moved to approve the minutes of the meeting of August 3, 2017. **Motion passed.**

There being no other business the meeting was adjourned at 8:20pm

Approved by the Northfield Selectboard on September 5, 2017