

**NORTHFIELD BOARD OF SELECTMEN
MINUTES OF THE MEETING OF AUGUST 23, 2011**

Present: Sel. Ziminsky, Sel. Bluhm, Sel. Swancott

Also Present Kevin Waldron, Christine Raffaely, Beverly Cullen, Richard Young, Madeline Chambers, Sgt. Raffaely, Bob Southworth, Glenn Smith

The meeting was called to order at 6:30 pm.

1. Public Appointments

The chair recognized Kevin Waldron who asked about disputes with Northfield Sewer District and status of the Metrocast Consortium. Board members replied that the Sewer District issue is being pursued but as it is a legal matter it cannot be discussed in public session. Glenn reviewed the situation with the Metrocast Consortium.

2. Highway and Sanitation Department

Bob Southworth updated the Board on paving projects and the status of the work needed to complete the Arch Hill Cemetery work.

Bob discussed time clock repairs with the Board. Sending the clock to manufacturers will cost \$12 postage plus \$50 flat fee, plus any repair costs. Board members discussed options, including repair of the old clock, purchase of a replacement unit and not using a time clock for highway employees. Consensus of the Board was to send the current unit in for examination.

Bob reviewed proposal to purchase sidewalk plow. Recommending purchase of John Deere unit as it is the low bid at \$32,817.00 Bob reviewed specs and reported on the research he has done on these units. Board members discussed pros and cons of different models. **Swancott/Bluhm** to purchase John Deere skid steer as proposed. **Motion passed.**

Bob presented purchase requisition for 4 skid steer tires. Board members discussed options, including whether to foam the old tires, buy new tires or buy and foam new tires. Cost of foaming 4 tires is more than \$800. Consensus of the Board was to purchase 4 new tires.

3. Police Department

Sgt. Raffaely filed a purchase requisition for additional taser cartridges.

Sgt. Raffaely reported that the third vendor approached about outfitting the new cruiser still hasn't filed a bid. We have been waiting for more than a month. Consensus of the Board was to move forward without this third bid.

Sgt. Raffaely reported that he, Chief Adams and Sgt. Dow had met to discuss ways to reduce overtime expense. He also reported that an additional officer was being trained to operate the motorcycle unit. During discussion it was noted that the town may be able to purchase this unit at a reasonable price after the lease period. Sgt. Raffaely was asked to look into this option.

4. Town Administration

Glenn asked Board members to sign the Delegation of Deposit Authority form required by DRA that formalized the existing practice of allowing the Tax Collector to deposit funds instead of the Treasurer.

Glenn reported on the status of the Bean Hill Road project, recent actions taken by the Trustees of Trust Funds and request of the Winnepesaukee River Trail Association to hang a banner on the skate park fence.

Glenn reviewed correspondence received from Soda Brook Cooperative. After discussion, Board members asked Glenn to draft a response letter clarifying the conditions under which the town would accept payment for past-due taxes on an abandoned trailer at this location.

Sel. Bluhm expressed concern about check signing procedures.

Bluhm/Swancott moved to appoint Christine Raffaely as a Trustee of Trust Funds. **Motion passed.**

Kevin Waldron expressed his opinion that the \$150 purchase requisition limit constituted micromanagement and reflected a lack of trust in Department Heads. Board members responded that they felt the policy constituted proper fiscal responsibility.

Bluhm/Swancott moved to enter into non-public session under the provisions of RSA 91-A3IIa,c,d,e at 7:50 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Richard Young, Madeline Chambers, Glenn Smith and Bob Southworth. **Bluhm/Swancott** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Bluhm/Swancott** moved to reconvene the public session at 8:47 pm. **Motion passed by unanimous roll call vote.**

Board members indicated that workers compensation insurance payments may be supplemented by employees using accumulated leave. They asked Glenn to draft a policy formalizing this decision.

5. General Business

Board members reviewed general correspondence and payroll & accounts payable manifests. **Bluhm/Swancott** moved to approve the minutes of the meeting of August 9, 2011. **Motion passed.**

There being no other business the meeting was adjourned at 8:54pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON SEPTEMBER 6, 2011