

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of August 7, 2012**

Present: Sel. Bluhm, Sel. Shepard, Sel. Ziminsky

Also Present: Syd Barton, Dick Stevens, Don Stevens, Bob Southworth, Chief Adams,  
Glenn Smith

The meeting was called to order a 6:30pm.

**1. Public Appointments**

The Chair recognized Syd Barton who inquired as to the progress of removing the old salt shed. Mr. Barton claimed that he has evidence that this shed has contaminated soil on his property and was seeking assurance that the town would remove and replace any contaminated soil. Bob indicated that cleanup would be taken care of when the shed was removed and asked Syd for copies of his soil tests so he can review them. Mr. Barton then discussed a sewer line that crosses his property, maintaining that this line was installed by the town without an easement. He would like the situation resolved as the property is now on the market.

**2. Highway and Sanitation Department**

Highway Superintendent Bob Southworth reported that he has been reported all the information concerning whether or not to fill the mechanic position or contract out for mechanic duties. Board members agreed to schedule a work session on August 21<sup>st</sup> to determine whether to hire a mechanic, hire a truck driver with limited mechanical abilities and contract out major items, or hire a truck driver and contract out all mechanic duties. Dick Stevens said that we need to hire a mechanic now. He discussed staffing needs and cost savings related to this position with Board members.

Bob and Glenn Smith updated the Board on the Bay Hill Road drainage project. NH Electric Cooperative is moving forward with relocating their poles so this project can proceed. Glenn was asked to find out when their work will be complete.

Bob asked for permission to allow the Transfer Station to accept brush whenever they are open instead of only on Wednesdays and Saturdays. Board members agreed.

Bob reported that he has obtained bids for paving related to the new salt shed, the low bid was filed by Porter Paving at \$6,480.00. Board members signed the purchase requisition for this item. He also reported that TNWD is ready to start the Granite Street water project; work will start on August 13<sup>th</sup>, with work at the intersection of Elm and Granite streets scheduled for the night of August 15<sup>th</sup> and 16<sup>th</sup>. Finally, he reported that the new truck should arrive on Sept. 20<sup>th</sup>.

### **3. Police Department**

Chief Adams presented shift schedules and a purchase requisition for new holsters, which the Board members signed after discussion. He also presented a detailed proposal to change vendors for police uniform supplier and cleaner. The change will result in several thousand dollars savings each year. After reviewing the material Board members agreed by consensus to move forward with the change as recommended.

### **4. Administration**

Board members signed a waiver of tax deeding for a trailer on Granite Street and approved commencing tax deed proceedings against a parcel which was just removed from bankruptcy protection.

Town Administrator Glenn Smith presented a proposed schedule for preparing the 2013 budget, which Board members approved. Glenn also proposed that the town review its properties to determine if any are not in use. Such properties could be proposed for sale at an upcoming town meeting. Board members agreed to move forward with the review.

### **5. Non-Public Session RSA 91A-3a**

**Ziminsky/Bluhm** moved to enter into non-public session under the provisions of RSA 91-A3IIa,c at 7:16 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Bob Southworth, Chief Adams and Glenn Smith. **Ziminsky/Shepard** moved that the minutes of the non-public session be sealed. **Motion passed by unanimous roll call vote.** **Shepard/Ziminsky** moved to reconvene the public session at 8:03 pm. **Motion passed by unanimous roll call vote.**

### **6. General Business**

Don Stevens requested that when Reservoir Road is next done 2 -3 feet be shaved off of a hill in the road next to his home to improve visibility, saying that this is more important now that traffic on the road has increased due to Highland Mountain Bike Park. Board members agreed to look into this.

Board members reviewed general correspondence and payroll & accounts payable manifests. **Ziminsky/Shepard** moved to approve the minutes of the meetings of July 24, 2012. **Motion passed.**

### **7. Adjournment**

There being no other business the meeting was adjourned at 8:05pm

APPROVED BY THE NORTHFIELD SELECTBOARD ON SEPTEMBER 10, 2012