

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the meeting of August 12, 2014

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron
Also Present: Terri Page, Woodward, Karen Woodward, Sen. Hosmer, Jim Doane, Allison Hartwell,
Derek Lacourciere, Stacy Dubie, Dick Stevens, Chief Raffaely, Johnny Van Tassel,
Glenn Smith

The Chair opened the meeting at 6:30 pm

1. Public Appointments

The Chair recognized Senator Hosmer who summarized activities over the past two years. Sel. Crowley asked if he believed that school funding would continue, Sen. Hosmer indicated that he did. Sel. Waldron asked why he supported the gas tax increase instead of going after mismanagement of the fund. Sen. Hosmer disagreed that the money was mismanaged, diversion of funds to Dept. of Safety was in the old legislation and taking money from the Dept. of Safety would have created a hole in the general fund. Sel. Waldron asked if the state were looking at restructuring highway funding in light of electric cars? Sen. Hosmer reported that the state was reviewing this. Sel. Crowley inquired as to competition in the health insurance marketplace. Senator Hosmer reported that within the year four providers will be in the state.

The Chair recognized Terri Page, CAP Transportation Manager who introduced herself and described the programs offered by program.

The Chair recognized Jim Doane, Director of the Pines Community Center who asked if the Town would release the organization's third quarter payment in August this year. Sel. Waldron asked if there were a plan in place to make sure this doesn't keep happening. Mr. Doane reported that the problem is structural, the revenue stream does not match the cash flow, expenses peak with the summer programs but grant monies do not arrive until the fall. Sel. Waldron noted that the cash flow problem needs to be addressed. It was noted that the solution would be to keep enough extra cash on hand to cover summer expenses. **Shepard/Crowley** moved to pay the third quarter payment to the Pines Community Center in the next AP run. **Motion passed 2-1.**

The Chair recognized Ted and Karen Woodward who discussed their concerns with grading on Shaker Road. They were concerned that the town equipment raised dust when an infirm elderly person was in proximity and that water was not used to keep dust down. They feel that the town should have had safety practices in place. Also, they believe that grading didn't need to be done in this side of the road due to slope of the road. Sel. Shepard asked the Highway Superintendent for his opinion on the matter. Johnny reviewed the situation, saying that ditching was required on both sides of the road. It was a hot day so the material pulled out onto the road dried faster than normal resulting in more dust than usual. At the Woodward's suggestion Board members agreed to put up signs before cleaning ditches.

The Chair recognized Allison Hartwell. She asked if she could offer Alan Hartwell CD's for donation at the concerts, which Board members approved. She also indicated her desire to assist with maintenance of the Island gazebo. Sel. Waldron said that the town would need to be informed before they work on the gazebo, which belongs to the towns of Northfield and Tilton. She also asked for permission to approach DOT about putting a directional sign on the interstate for the Island and for Arch park, which Board members granted.

2. Highway Department

Highway Superintendent Johnny Van Tassel reviewed quotes for road salt. Board members reviewed philosophies for the use of road salt. **Crowley/Shepard** moved to accept the quote of Granite State Minerals of \$49.13/ton and an estimated usage of 900 tons for the upcoming winter season. **Motion passed.**

Johnny distributed a plan and proposal from Ken Partridge for addressing the Loranger drainage issue, which Board members reviewed. Board members indicated that they did not support the proposal, they would prefer to deal with the problem by diverting the water from the level spreader and sending it down Zion Hill Road.

Johnny presented quotes for backhoe tires, which Board members reviewed. **Crowley/Shepard** moved to accept the quote from Northeast Tire Service tires as quoted at a cost of \$2,564.00. **Motion passed.**

Johnny reported that the paver shimming is done. He asked the Board for direction on the repair of Truck 4. Board members asked that he confirm the repair estimate received in April. Board members discussed using the 10 wheeler for transporting ditching material. Johnny indicated that the 10 wheeler was too big to maneuver on narrow roads for this function. Board members stated that using the 10 wheeler would result in fewer trips and instructed Johnny to start using the 10 wheeler during roadside ditching.

Sel. Waldron inquired as to the culverts on Scribner Road. Johnny reported that due to development and logging uphill from the culverts runoff has increased. The existing culverts need to be replaced with larger ones. Johnny was asked to develop specs and obtain quotes for this project.

Johnny reported that the Shaw Road work has not been scheduled yet. He also reported that the new F550 is at Fairfield ready to be outfitted.

3. Police Department

Chief Raffaely noted that the Town's National Night Out was a success. He also reported that the equipment has been ordered for the new cruiser and the lights and radio have been removed from the old detective's car. Board members authorized selling the old detective's car at the Highway Department roadside for \$2,000.

Chief Raffaely presented information relating to the lease of a water cooler as opposed to its purchase. Board members discussed the issue. Two members of the Selectboard said that they were satisfied with continuing to lease the water cooler

4. Administration

Board members reviewed three checks that had been removed from the accounts payable the prior week. After discussion members agreed to pay the County Attorney on a semi-annual basis instead of once annually.

Sel. Waldron presented a proposal to waive the use of property deposit for the Tilton Northfield Little League. After discussion the Board decided not to waive this fee for this organization.

Town Administrator Glenn Smith presented a proposed location for a memorial tree that a citizen had asked permission to plant in Arch Park in memory of a recently deceased Northfield resident, which Board members approved.

Glenn presented a proposed agreement with George Sansoucy LLC for utility tax appeal consultation services. The agreement had been modified to reflect concerns raised by the Selectmen earlier. Board members signed the agreement. He also presented a proposed update to the Building Permit Procedure. Board members reviewed the document and asked that it be revised and brought to the next meeting.

Glenn presented a synopsis of the status of a road appearing on the tax maps as 'Noel Pine Connector'. A resident has inquired as to the legal status of this road and research done in-house is inconclusive. After discussion, Board members authorized Glenn to contact attorney Bart Mayer concerning this, as Bart had provided advice to the Planning Board at the time that the subdivision which created this road was first approved.

Board members reviewed a proposed fee schedule and a draft poster advertising tax exemptions and credits.

Glenn presented an analysis of an overage in the amount of local match provided by the Winnepesaukee River Trail Association for Phase IIa of the project. Board members approved returning the amount of the overage.

5. Non-Public Session

Shepard/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II a c at 10:15 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely and Glenn Smith **Shepard/Crowley** moved to reconvene the public session at 11:37pm. **Motion passed by unanimous roll call vote.**

Shepard/Crowley moved to seal the minutes of the non-public session as divulging the minutes would adversely affect the reputation of someone not a member of the Board. **Motion passed by unanimous roll call vote.**

6. General Business

Board members reviewed the payroll manifest and general correspondence. **Shepard/Waldron** moved to approve the minutes of the meeting of July 22, 2014 as amended. **Motion Passed Shepard/Waldron** moved to approve the minutes of the meeting of July 24, 2014. **Motion Passed Shepard/Waldron** moved to approve the minutes of the meeting of July 29, 2014. **Motion Passed.**

There being no other business the meeting was adjourned at 11:40 pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON AUGUST 26, 2014