

**NORTHFIELD BOARD OF SELECTMEN MEETING**  
**Minutes of the Meeting of September 8, 2015**

Present: Sel. Waldron, Sel. Southworth, Sel. Crowley

Also Present: George Corliss, Dick Stevens, Paula Benski, Chief Raffaely, Andy Buteau, Glenn Smith

The meeting was called to order at 6:00pm

**1. Public Input**

The Chair recognized Budget Committee Chair George Corliss. Board members discussed the upcoming budget preparation schedule with George. It was decided that outside agency requests would be heard at joint meetings of the Budget Committee and Board of Selectmen in November, that the Selectmen would forward their budget proposal to the Budget Committee in mid December.

**2. Police Department**

Sel. Southworth reported that he had met with Chief Raffaely and recommends that the Board be presented with IMC information from a sales representative instead of Sgt. Hutchinson. Board members discussed the proposal and agreed by consensus to invite the representative to make a presentation to the Board.

Chief Raffaely reported that he is still trying to obtain quotes for installation of security doors.

**3. Highway Department**

Sel. Southworth reviewed photographs and a spreadsheet showing deficiencies in the work recently complete on Oak Hill Road and Reservoir Road. Selectmen discussed the matter. Discussion points included the degree to which the work completed was consistent with the RFP and the degree to which project specifications were modified in the field by Johnny Van Tassel. Board members agreed by consensus that Sel. Southworth, Highway Superintendent Andy Buteau and Town Administrator Glenn Smith were to meet with representatives of R&D Paving to review the concerns. Glenn was asked to pay the July invoice.

Sel. Crowley noted that the town has 17 cemeteries but we only maintain 5 of them while we should be maintaining all of them. Board members discussed the issue and asked Glenn to assess the cost of fixing stones in the Arch Hill cemetery.

Don Stevens presented an update on the status of the Cannon Bridge repair project. Board members approved payment application #1. Don reported that the downriver railing will be placed this week and he estimates that Piper's crew will be done next week, leaving only placement of the membrane and paving left to complete.

Board members discussed Highway Department staffing and asked Glenn to advertise the Truck Driver/LEO vacancy.

Board members reviewed a proposal that windshield stickers be required for use of the transfer station and decided that stickers will continue to be distributed by the Town Clerk. The change will be advertised as proposed.

Board members declared the old pile of lumber next to the highway garage to be surplus and asked that Whitney coordinate the sale to a local resident.

Andy Buteau distributed quotes for the purchase of winter salt and sand. Board members discussed the quotes as well as the advantages and disadvantages of using sand, a sand/salt mix and sand/stone mix on town roads. Andy was asked to obtain more information from the sand vendors and obtain additional quotes.

Sel. Southworth inquired about truck inspections and was told that all but two have been done. Andy distributed a quote for sandblasting truck bodies. Board members reviewed the quote, Andy was asked to obtain an additional quote.

#### **4. Administration**

Glenn Smith reviewed proposed agreement letters required for the sale of the Peabody parcel, which Board members approved.

The Chair recessed the meeting at 8:53pm

The Chair reconvened the meeting at 8:56pm

Board members reviewed communications from the Attorney General's Office concerning the sale of Union Church and authorized Glenn to continue working on this.

Board members discussed a proposal for drug testing of non-CDL personnel and decided to move forward with pre-employment, post-accident, reasonable suspicion, return to duty and follow up testing of all town employees and random testing for safety personnel.

Glenn reviewed distribution of the employee portion of the health insurance premium holiday and updated the Board on town hall repair projects.

#### **5. Non-public Session**

**Waldron/Southworth** moved to enter into non-public session under the provisions of RSA 91-A3II a,b and c at 9:27pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Chief Raffaely, Andy Buteau and Glenn Smith. **Waldron/Southworth** moved to reconvene the public session at 10:39pm. **Motion passed by unanimous roll call vote.**

**Waldron/Southworth** moved to seal the minutes of the non-public session as divulgence of the minutes would adversely affect the reputation of a person not a member of the Board. **Motion passed by unanimous roll call vote.**

#### **6. General Business**

Board members reviewed general correspondence and payroll and accounts payable manifests.

There being no other business the meeting was adjourned at 10:40pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON SEPTEMBER 15, 2015