

NORTHFIELD BOARD OF SELECTMEN MEETING
Minutes of the Meeting of September 23, 2014

Present: Sel. Shepard, Sel. Crowley, Sel. Waldron
Also Present: Susan Laverack, Rep. Webb, Christine Murray, Jen Adams, Adam Seligman, Mrs. Seligman, Mike Hutchinson, Jim Laverly, Dick Stevens, Sean Chandler, Chief Raffaely, Glenn Smith, Johnny Van Tassel

The meeting was called to order at 6:30 pm

The Chair recognized Chief Raffaely who presented a certificate of appreciation to Officer Adam Seligman.

1. Highway Department

Chair recognized Highway Superintendent Johnny Van Tassel who presented commercial waste hauler applications. Board members reviewed the applications. Johnny explained that one hauler has asked permission to not take trash collected in Northfield directly to the Wheelabrator incinerator as they collect so little in Northfield. Instead they propose that they weigh the trash collected in Northfield and take a similar amount to Wheelabrator on an annual basis. Board members discussed whether this process would be consistent with town regulations. Glenn was asked to assemble information on this matter for the next meeting. Board members signed the hauler applications

The Chair recognized Susan Laverack who reviewed the services provided by the Lakes Region Partnership of Public Health. In response to questions she noted that the agency has a total budget of \$1.7 million, which includes a combination of federal, state and private funds

Board members discussed the status of the flag and flag pole on Island Park and agreed that they had no concerns with Tilton's plan to remove the pole for now.

Johnny updated the Board on the status of the Shaw Road project. He proposed adding ledge pack to the project area and the road surface south of the project area to further stabilize the travel surface, using a combination of project monies and general fund monies. Board members approved of the plan. He also presented quotes for purchase of a stainless steel spreader as requested at the previous meeting. Board members reviewed the material. **Crowley/Shepard** moved to accept the bid from HP Fairfield for a Swenson 2 yard stainless steel sander at a cost of \$3,995.00 as presented. **Motion passed.**

Johnny presented a purchase requisition for street and road name signs, which Board members reviewed. Sel. Shepard asked for a list of road name signs that still need to be brought up to the new federal specifications **Shepard/Crowley** moved to accept the quote from AFTC in the amount of \$1,021.50 for street and road name signs as proposed. **Motion passed.**

Sel. Waldron inquired as to the status of the surplus sweeper that was given to George Corliss. Johnny replied that he was still prepping this unit and that George had said that he was not in a hurry to receive it. Sel. Waldron also asked for an update on the application of fluid film. Johnny replied that several trucks have received the application and all will be treated before winter.

Sel. Shepard said she would be inspecting the Loranger project. Johnny informed the Board of the work the crew

had done in constructing a paved swale on Fiske Road. He also said that he is going to start working on the unpaved portion of Rand Road soon, and plans on using material removed from the road to upgrade the parking area for the Knowles Pond Conservation Area.

2. Non-Public Session

Shepard/Crowley moved to enter into non-public session under the provisions of RSA 91-A3II b,c at 8:02 pm. **Motion passed by unanimous roll call vote.** Present at the non-public session were Sean Chandler, Johnny Van Tassel, Chief Raffaely and Glenn Smith. **Shepard/Crowley** moved to reconvene the public session at 9:59 pm. **Motion passed by unanimous roll call vote.**

3. Police Department

Chief Raffaely presented proposed renovations to Booking Room, which Board members approved.

Chief Raffaely informed the Board that he would like to keep car 11 in rotation for now and institute a program in which vehicles are assigned to specific officers. He feels this would reduce wear and tear on the equipment. Board members concurred. He also asked that the Sergeants be allowed to use take home vehicles. He explained that these employees can be called into service at any time and requiring that they first travel to the police station to pick up a cruiser can delay responses. Board members discussed the proposal. **Sel. Waldron** moved that the Board authorize take-home vehicles for the Police Sergeants to be used exclusively to facilitate their response to emergency and other calls which require their response during the hours they are not on duty. Implementation of this action to be accomplished at the discretion of the Chief of Police. This authorization is conditional upon the Police Sergeants living either in Northfield or in a town bordering Northfield and is proposed in accordance with section 12.4 of Northfield's Employee Handbook. **Motion died for lack of a second.** **Waldron/Crowley** that the Board authorize take-home vehicles for the current Police Sergeants to be used for official police business only. Sel. Shepard said that she was not comfortable with officers taking cruisers home but is willing to try the practice on a trial basis. **Motion passed.**

Chief Raffaely presented purchase requisitions for snow tires, cameras and long sleeve shirts, which Board members signed. He noted that the in-cruiser cameras were aging and said that he would like to purchase one replacement now, with additional replacements to be bought in future years. The Board did not act on the request.

4. Administration

Board members reviewed the request that they endorse a proposal to seek designation of portions of the Merrimack River as a Wild and Scenic River. Sel. Crowley noted that the benefits of such a designation appear to be minimal. Board members expressed concern that if this status is achieved additional restrictions would be placed on landowners in proximity of the river. Board members decided not to endorse this proposal at this time.

Board members signed contracts for assessing map update services and computer maintenance services.

Town Administrator Glenn Smith presented a request from a citizen for reimbursement of vehicle registration fees for a vehicle that failed to pass inspection. Board members denied the request.

Crowley/Shepard moved to seal the minutes of the non-public session as divulging the minutes would adversely affect the reputation of someone not a member of the Board. **Motion passed by unanimous roll call vote.**

Glenn informed the Board that he had met with American Legion Commander Joe Newton and Nancy St. Laurent of the NH Dept. of Safety concerning the proposed repair of the failing retaining wall along the Winnepesaukee River.

Sel. Shepard inquired as to the request to install a port-a-potty and the State boat ramp on Shaker Road. Glenn reviewed the development of this ramp. In the early 2000's agreement was reached between Fish and Game, DOT and the Town that the State would build the ramp and the town would assume responsibility for policing and trash pickup. Board members discussed the situation and agreed that the town would not install a port-a-potty at this location.

Sel. Waldron asked that the new wifi guest account on the town router be open to the public. Other Board members concurred.

Sel. Waldron asked Glenn to begin working on an update of the town drug testing policy.

5. General Business

Board members reviewed accounts payable, payroll manifests and general correspondence. **Waldron/Shepard** moved to approve the minutes of the meeting of September 9, 2014. **Motion passed.**

There being no other business the meeting was adjourned at 11:07pm

APPROVED BY THE NORTHFIELD BOARD OF SELECTMEN ON SEPTEMBER 30, 2014