

NORTHFIELD BUDGET COMMITTEE

Minutes of the Meeting of January 24, 2013

Present: George Corliss, Gretchen Wilder, Keith Murray, Steve Bluhm, Dennis Allen

Also Present: Chief Adams, Bob Southworth, Geoff Ziminsky, Glenn Smith, Bill Wilder, Lisa Swancott

The meeting was called to order at 7:30 pm

Committee members discussed road line painting, Chief Adams presented a scenario of single yellow lines for certain roads and double yellow lines for others and fog lines where needed. In response to a question he emphasized that he recommended double yellow lines on all roads, and had prepared the scenario presented in response to a request to lower line painting costs. Committee members discussed the merits of single vs. double yellow lines on roads and fog lines. Bob Southworth was asked to obtain updated line painting quotes.

Committee members discussed the likelihood of receiving a \$10,781 credit against incinerator costs and whether or not to apply the credit against the budgeted amount. Dennis Allen moved to apply the anticipated credit of \$10,781 to the anticipated incinerator contract costs. The motion was not seconded.

Committee members reviewed updated diesel fuel recommendations. **Bluhm/Wilder** moved to recommend a Highway diesel fuel appropriation at \$34,000 for 2013. **Motion passed.**

Murray/Bluhm moved to enter into non-public session under RSA 91A-3e at 8:04pm. Motion passed by unanimous roll call vote. Others present during non-public session were Geoff Ziminsky and Glenn Smith. **Murray/Bluhm** moved that the minutes of the non-public session be sealed. **Motion passed** by unanimous roll call vote. **Murray/Wilder** moved to reconvene the public session at 8:20pm. **Motion passed** by unanimous roll call vote.

Committee members discussed the 2013 budget requests for the general government budget units with Town Administrator Glenn Smith. Glenn explained that per DRA the planned closeout of the UST special revenue fund requires that the monies in this fund be deposited in the general fund so that the payment to WRSD can be made out of the general fund. He asked that the amount requested in the Exec. – Misc. account be adjusted accordingly. **Murray/Wilder** moved to increase the appropriation in the Executive – Miscellaneous account by \$1,690 to accommodate the pass-through of UST closeout funds. **Motion passed.**

Committee members reviewed the Information Technology requests, including hardware replacements and software upgrade requests.

Glenn updated the Committee on additional information he had been requested to obtain concerning a CIP request to expand the secure storage closet in the town hall basement. After consulting with two vendors he believes that the problem can be alleviated through the purchase

of high density shelving, which would cost less than expanding the closet. He also noted that both vendors had provided quotes for scanning archived Selectboard, Planning Board and other minutes in the closet but that this would not be included in the 2013 budget request. **Wilder/Bluhm** moved to increase the General Government Buildings Repair and Maintenance account by \$500 to \$2,100 to accommodate the purchase of high density shelving. **Motion passed.** **Wilder/Bluhm** moved to remove the request to spend \$5,000 to expand the storage closet at town hall from the budget. **Motion passed.**

Committee members discussed whether to include a merit pool increase in the 2013 recommended budget and if so at what levels. No decision was reached.

Murray/Allen moved to accept the minutes of the meeting of January 17, 2013. **Motion passed**

There being no other business the meeting was adjourned at 9:05pm

APPROVED BY THE NORTHFIELD BUDGET COMMITTEE ON JANUARY 31, 2013