



TOWN OF NORTHFIELD



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CAPITAL IMPROVEMENT PROGRAM COMMITTEE Minutes of the meeting of October 16, 2014

Present: Ed Weingartner, Wayne Crowley, Kevin Sturgeon, Dennis Allen, Don Stevens
Also Present: Glenn Smith, Johnny Van Tassel, Chief Raffaely

The meeting was called to order at 7:00pm

Stevens/Sturgeon moved to approve the minutes of the meeting of September 25, 2014. **Motion passed.**

Committee members discussed 2015 projects. Ed outlined the RFQ process required to select an engineer for the Sandogardy Pond Road Project and asked Glenn to start on that process.

Committee members reviewed the proposed purchase of a new cruiser in 2015 with Chief Raffaely in detail, focusing on the need to budget for the vehicle and all the equipment required to outfit the vehicle. Members agreed by consensus to request a total of \$44,820 for this purpose, \$33,000 for the cruiser, \$5,320 for a Watchguard video camera, \$4,000 for a laptop and \$2,500 for a radar unit.

Committee members reviewed proposals for exterior and interior repairs at town hall. Exterior repairs to include vinyl siding of wooden section of building, repair of areas of rot, repointing brick work and granite blocks as needed and replacement of exterior doors. Interior work includes creating a new office space in the main meeting room and repairs to the meeting room ceiling. Members agreed to request funding for the exterior projects and ask that the interior projects be funded in the operating budget.

Members agreed to ask that \$241,000 be raised for transfer into the Road and Bridge Reconstruction and Repair Fund, \$100,000 be raised for transfer into the Sandogardy Pond SAR Fund and \$75,000 be raised for transfer into the Highway Equipment Replacement Fund. Ed asked that Glenn and Johnny prepare a clearer spreadsheet showing truck and equipment replacement needs. Dennis Allen stated that he is opposed to purchasing additional equipment until the town hires a mechanic and a maintenance schedule is in place.

Stevens/Crowley moved to recommend CIP plan for 2015 totaling \$483,220 to be raised by taxation as outlined during the meeting. **Motion passed.**

Ed outlined a plan for 2016. He would like to consider 5 road projects at a time, developing reliable engineering and cost estimates for each. Committee members agreed that to do this they need to contract with a professional engineer. Glenn was asked to bring this idea to the Selectmen. The next meeting was scheduled for January 15, 2015.

There being no other business the meeting was adjourned at 9:02pm.

APPROVED BY THE CIP COMMITTEE ON FEBRUARY 19, 2015