

TOWN OF NORTHFIELD, NEW HAMPSHIRE
POLICY ON THE DISPOSAL OF SURPLUS PROPERTY

Surplus property is defined as any tangible personal property owned by the Town which is not needed at the present or for the foreseeable future or that is no longer of value or use to the town.

Only the Northfield Board of Selectmen shall declare items, vehicles or equipment to be surplus property. It is the responsibility of Department Heads to notify the Board of Selectmen of items within their Department that may be declared surplus property.

Department Heads are authorized to dispose of surplus items valued at less than \$100.00 without prior approval of the Board of Selectmen.

All other surplus items shall be disposed of only with the prior approval of the Board of Selectmen, who shall determine the appropriate procedures for disposal of the items on a case by case basis.

Exception: Real property shall only be disposed of in a manner consistent with state statutes.

Adopted: July 7, 2015