**ANNUAL MEETINGS**

See the last pages to view the Warrant Articles

**Fire District Annual Meeting POSTPONED to April 13, 2020**
beginning at 6:00 pm at the Park Street Station at 149 Park Street, Northfield. (see the warrant on the last pages)

**School District Annual Meeting POSTPONED to May 9, 2020**
beginning at 9:00am at the High School Gymnasium 435 W Main St Tilton (see the warrant on the last pages)

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**DO YOUR CENSUS 2020**

By now residents have started receiving their census documents in the mail to go online. We have noticed some (maybe all) mailers have the correct address, but the wrong town. We have been in contact with the Census Bureau and confirmed that the system they use to input the data has already set up geographic locations for the physical address structure. The locations can be in the form of latitude and longitude coordinate or a Census Tract and Block. The Census Bureau uses the physical location of a housing unit to assign it to the appropriate geographic area for data tabulation.

As we share the same zip code with Tilton, Stephanie Giovannucci, Assistant Town Administrator has been working with the Census Bureau for the past two years setting up the geographic data, and is confident that our information will be calculated to Northfield. Some of you may know that we also utilize the zip code of Belmont for some of our residents, however the property is located in Northfield, and we have already made sure this data is collected for Northfield.

Please feel free to contact Stephanie at 286-7039 or sgiavannucci@northfieldnh.org if you have any questions or concerns.

You may also visit the website to read more about the geographic structure. Visit https://www.census.gov/programs-surveys/geography/guidance/geo-areas/usps_census_city.html

We want to remind everyone that it is very important to complete your Census, it helps our town, county, state in many ways.

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**2020 DOG LICENSES ARE IN!**

Dogs must be registered by April 30

Please come in or call us at 286-4482 to request registration by mail. We can also check if your dog’s rabies vaccination is up-to-date.

**License fees:**

- Puppies (4-7 months) $6.50
- Male/Female $9.00
- Kennel/Group Home $20.00 (5 or more dogs)
- Spayed or Neutered $6.50
- Owner over age 65 $2.00 (first dog only)

If you no longer have a dog, please let us know so we may update our records.
COVID-19
TOWN OF NORTHFIELD, NH

To assist in keeping our community safe we have decided to shift around the ways we will conduct business at each of our offices, with the intent to fully reopen on when deemed safe, please see below. Any interaction with the public at Town Hall will be conducted through the window next to the handicap ramp to keep face to face contact limited, and all paper will be handled with precautions. We understand this in an inconvenience and hope this is temporary. We are constantly monitoring the Federal and State orders, and will keep everyone posted as things change. As we move further into the growth of this virus and the often changing protective orders by our government we must also remember how this is affecting our local businesses. Please assist us in finding ways to help them through these trying times. And when this is all over, let us join together as a community and do what we can do to give them a fast recovery. Please check on your neighbors whenever you can whether it is a quick phone call or quick conversation through the door, we are a fortunate community to have a variety of citizens of all ages that may be in need. We look forward to coming out of this soon, and see all of your faces again.

➢ VEHICLE REGISTRATIONS: We will be renewing vehicle registrations by mail or drop in the mail slot outside the Clerk’s office. Please include your phone number with your renewal. We only accept cash or checks, please call the Clerk’s office for a quote and additional information at 286-4482.

If you purchased a vehicle at a dealership after March 1st you will be able to obtain a temporary plate from the dealership which will be good until April 30, 2020. If you purchased a vehicle from a private sale after March 1st, you may visit the DMV for a temporary plate which will be good until April 30, 2020.

➢ DOG LICENSES: Dog licenses are not due until April 30th. Contact the Clerk’s office at 286-4482 during normal business hours and we will direct you in how to register you dog(s).

➢ PROPERTY TAXES: Taxes can be paid on our website at www.northfieldnh.org, or by leaving payment in the mail slot. Please contact the Tax Collectors Office at 286-4482 or by email ccaveney@northfieldnh.org for payoff amounts. Property tax information and copies of tax bills can be found on our website https://nhtaxkiosk.com/?KIOSKID=NORTHFIELD

➢ VITAL RECORDS: If you need a vital record (birth, death, marriage certificate), please contact the Clerk’s Office at 286-4482. If you need a marriage license, call to make an appointment with the Clerk.

➢ ASSESSING: For assessment questions, copies of assessment cards please call 286-7039, maps can found on the Towns website at https://www.axisgis.com/NorthfieldNH/ adminasst@northfieldnh.org

➢ WELFARE: Welfare applications can be found on our website www.northfieldnh.org, they will be available soon at the Clerks door. Please call 832-4314 to set up appointments.

➢ TRANSFER STATION USAGE: For coupons and window decals please call the office at 286-7039 Mon-Fri 8:30am-5pm. Closed with the intent to reopen on April 7th for normal business hours.

➢ PUBLIC WORKS GARAGE: Closed to all citizens, if you need assistance please call the office at 286-4490.

➢ POLICE STATION: By order of the Police Chief the Department will be limiting our face to face contact with the public. All non-emergency reports will be taken over the phone and I am asking the public to call oppose to visiting the lobby. Additionally, all VIN verifications and fingerprinting services will be deferred until further notice. Clearly, officers will continue their routine patrols and respond to all emergency situations. For further assistance please contact the office at 286-8514.

➢ FIRE STATIONS: By order of the Fire Chief the Administration Office will be closed until further notice. Staff will be available by phone at 286-4781. Please visit their website for updates, applications, permits, and more.

➢ ALL OTHER ASSISTANCE: Applications are available on the towns website www.northfieldnh.org, in addition are our ordinances and regulation pertaining to most applications. Applications can be dropped off in the mail slot along with payment. For all other questions and assistance please contact the Town Hall at 286-7039.

Thank you
The Northfield Public Works Department, like most departments throughout New England, has been working hard on road repairs. Due to the massive fluctuating temperatures the roads are in need of snow removal, pothole repairs, water damage, catch basin unclogging and culvert cleaning. Please use caution on all roads, drive slow, avoid large puddles, and if you see a pothole, please take the time to go around it. We appreciate your patience as we continue to make the roads safer and easier to travel.

Gravel roads are posted with a 6 ton weight restriction and is expected to be lifted on April 6, 2020. Asphalt roads are posted at 12 ton weight restriction and is expected to be lifted on March 30, 2020. When planning for a delivery to your property such as fuel, household furnishing & appliances, etc. Please let the delivery companies know about road postings, and if at all possible to make the delivery first thing in the morning while ground is still frozen. Additionally, when needed we do offer waivers, applications can be found on the Town’s website www.northfieldnh.org For more information, please call the office at 286-4490.

With late winter upon us, and early spring around the corner, now is the perfect time to freshen up or install a duck box. If you live near a shallow open marsh area best or smaller rivers and streams you are in a great location to help with wildlife management.

Some key elements to remember for your duck box. The boxes should be cleaned out or installed in late winter for hens to use in early spring. An ideal box is made of rough cut lumber, easier for the ducklings to climb. 4 inches of wood shavings should be added for nesting material. Don’t forget your predator guard to keep the eggs and ducks safe!

You could expect to see wood ducks, golden eye, or mergansers in these boxes. There may also be the occasional starling or bat taking up residence. Need a duck box? Below is a link with plans to build a duck box, including instructions on predator guards. Wood Duck Box Plan:

http://www.ducks.org/media/Conservation/GLARO/_documents/_library/_landowner/WoodDuck_NestBox.pdf
## April 2020

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<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
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<td><strong>Selectboard</strong> 5pm @ Town Hall</td>
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<td><strong>TNFD Commissioners</strong> 5:30pm By Telephone</td>
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<td><strong>Zoning Board</strong> 7pm @ Town Hall</td>
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<td><strong>Selectboard</strong> 5pm @ Town Hall</td>
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Sign up to received agendas and meeting minutes at [https://www.northfieldnh.org/index.asp?SEC=1F2F20E4-7C1E-4870-9961-E7D46C142787](https://www.northfieldnh.org/index.asp?SEC=1F2F20E4-7C1E-4870-9961-E7D46C142787)
The Library will remain closed to the public until further notice.

Check out our website for downloadable’s, renewals, etc. Please continue to drop off your books in our outside drop box.

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Pines Community Center

61 Summer Street, Northfield
286-8653  www.pinescommunitycenter.com

After consulting with our Board of Directors and in light of Governor Sununu’s announcement yesterday closing all New Hampshire schools, we have made the decision to follow in line with the schools and close the Pines Community Center through April 3rd. We will not hold our Before and After School Programs, as well as all other programming during this time frame.

This was not an easy decision to make, but we felt as though it supported the purpose of what the school closures are trying to do in relation to social distancing, and felt that it is in the best interest of our staff and program participants. We apologize for any inconveniences this may cause.

We will be monitoring our voicemails and emails daily. If you need to contact us or have any questions please email us at pinescc@metrocast.net or pccprogramdirector@gmail.com or call our office at 286-8653. We will respond as quickly as we can. Thank you all for your patience and understanding.
TILTON-NORTHFIELD FIRE & EMS WARRANT
Village District of Tilton-Northfield Fire & EMS, New Hampshire
2020 Warrant

To the inhabitants of the District of Tilton-Northfield Fire & EMS in the Counties of Belknap and Merrimack in the State of New Hampshire qualified to vote in village district affairs, you are hereby notified and warned the Annual District Meeting will be held on the 16th day of March, in the year of our Lord two thousand and twenty at seven o’clock in the evening at the Winnisquam Regional High School Cafetorium 435 West Main Street, Tilton, NH to act upon the following subjects:

Article 01: To choose a Fire Commissioner for the ensuing three (3) years. (Actual voting to be by official ballot on Tuesday, March 10, 2020, at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times.)

Article 02: To choose a Moderator for the ensuing two (2) years. (Actual voting to be by official ballot on Tuesday, March 10, 2020, at the annual Town voting sessions in Tilton and Northfield at their respective polling places and times.)

Article 03: To accept the reports of the Treasurer and the Fire Commissioners and pass any vote relating thereto.

Article 04: To see if the District will vote to raise and appropriate the Budget Committee recommended sum of Two Million Four Hundred Four Thousand Two Hundred Fifty-Seventy Seven Dollars ($2,404,257.00) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 05: To see if the District will vote to raise and appropriate Four Hundred Eighty-Three Thousand Six Hundred Forty-Three Dollars ($483,643.00) for the purpose of purchasing Fire, Rescue, EMS Equipment and Ambulance Charges, with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 06: To see if the District will vote to raise and appropriate the sum of Eight Hundred Eleven Thousand Four Hundred Fifty Dollars ($811,450.00) for the purpose of purchasing a new fire engine and equipment with said funds to be withdrawn from the Apparatus and Equipment Special Revenue Fund established under RSA 31:95-C (Adopted March 7, 2005). Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 07: To see if the District will vote to change the purpose of the existing Apparatus & Equipment Replacement Fund as adopted in Article 11 of the 2005 District Meeting provided by RSA 31:95-C, to add "and payments towards bond(s), loan(s) or promissory note(s) for the construction, renovation or addition to building(s) used by the District to provide for the services of the District". This article is recommended by the Board of Commissioners and Budget Committee. (2/3 Majority vote required.)

Article 08: To see if the District will vote to raise and appropriate the sum of One Thousand Six Hundred Dollars ($1,600.00) for the purpose of adding to the existing health insurance deductible expendable trust fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 09: To see if the District will vote to raise and appropriate the sum of Eight Thousand Seven Hundred Thirty-Four Dollars ($8,734.00) for the purpose of adding to the existing Fire Prevention Expendable Trust Fund with said funds to be withdrawn from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 10: To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Twenty Dollars ($7,520.00) for the purpose of purchasing materials, tools, and equipment related to public education, code enforcement, training, etc. with said funds to be withdrawn from the Fire Prevention Expendable Trust Fund. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)
Article 11: To see if the District will vote to raise and appropriate the sum One Hundred Sixty-Six Thousand One Hundred Fifty Dollars ($166,150.00) for the purpose of design, engineering, and architectural fees associated with the construction, addition, and/or renovation of a fire station or fire stations. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building(s) is completed. This sum to come from the Unassigned Fund Balance. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 12: To see if the District will vote to raise and appropriate the sum of Fifty Thousand Dollars ($50,000.00) to be added to the Land & Building Capital Reserve Fund previously established. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 13: To see if the District will vote to establish a Communications Tower Expendable Trust Fund per RSA 31:19-a, for the tower income to be used to offset costs for repairs, maintenance, construction costs and bonds of fire stations and to raise and appropriate One Dollar ($1.00) to put in the fund, with this amount to come from Unreserved Fund Balance; further to name the Board of Commissioners as agents to expend from said fund. Future funding will come from the Communication Tower income collected. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 14: To see if the District will vote to establish a contingency fund per RSA 31:98-a and raise and appropriate Twenty-Four Thousand Seven Hundred Ten Dollars ($24,710.00) to put in the fund. This sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. Funds appropriated from this fund do not affect the tax rate. This article is recommended by the Board of Commissioners and Budget Committee. (Majority vote required.)

Article 15: To transact any other business that may legally come before the meeting.

Board of Fire Commissioners
Paul Auger, Chair  Jon Cilley  Eric Pyra

WINNISQUAM REGION SCHOOL DISTRICT

2020 Warrant Articles

To the inhabitants of the Winnisquam Regional School District in the Towns of Northfield, Sanbornton and Tilton, qualified to vote in the district affairs.

You are hereby notified to meet at the Winnisquam Regional High School, 435 West Main Street, Tilton, NH, in said District on the twenty-first [21st] of March 2020, at 9:00 o'clock in the morning to act on the following articles, provided that any recessed meeting to consider non-bond articles shall be held at the said place on March 25th at 7:00 o'clock in the evening.

Article-1: To see if the Winnisquam Regional School District will vote to raise and appropriate the School Board's and Budget Committee's recommended amount of twenty eight million, five hundred ninety four thousand, seven hundred and thirty one dollars [$28,594,731] for the support of schools, for the payment of salaries for the district officials and agents, and for the payment of statutory obligations of the District. The article does not include appropriations voted in other warrant articles. [Majority vote required] The School Board 6-1 recommend this appropriation. The Budget Committee 8-0 recommend this appropriation. This article raises the appropriations for the General Fund, plus Special Revenue Funds for Food Service and Local, State and Federal Grants.

Article-2: To see if the Winnisquam Regional School District will vote to approve the cost item included in the collective bargaining agreement reached between the Winnisquam Regional School Board and the Winnisquam Custodians AFSCME Local 3158, which calls for the following increases in salaries and Benefits at the current staffing levels:

- Year One: Estimated Increase $19,070
- Year Two: Estimated Increase $19,070
- Year Three: Estimated Increase $19,070

And further to raise and appropriate nineteen thousand, seventy dollars ($19,070) for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. [Majority vote required] The School Board 7-0 recommend this appropriation. The Budget Committee 8-0 recommend this appropriation.
Article-3: To see if the Winnisquam Regional School District will vote to raise and appropriate a sum of up to four hundred and fifty thousand dollars [$450,000] to be placed in the Capital Reserve Fund-Building Renovations and Repairs, with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 1, 2020. [Majority vote required] The School Board 7-0 recommends this appropriation. The Budget Committee 8-0 recommends this appropriation. **This will help maintain a favorable trust fund balance to fund building repairs and improvements in accordance with the District's Capital Improvement Plan.**

Article-4: To see if the Winnisquam Regional School District will vote to raise and appropriate the sum of five hundred and seventy nine thousand dollars [$579,000] for the following purpose: at Union Sanborn School the removal of underground fuel storage tank and install non-regulated tanks; at Sanbornton Central School repair concrete entry steps; at the Middle School HVAC/mechanical repairs; at the Ag Building architectural and engineering costs for long range planning; at the High School refurbishment of the gym and stage floors and add mechanical ventilation; and District Wide HVAC Control Replacement, asphalt patchwork, architectural and engineering costs for long range planning; and to authorize the withdrawal of five hundred and seventy nine thousand dollars [$579,000] from the Capital Reserve Fund-Building Renovations and Repairs created for that purpose. [Majority vote required] The School Board 7-0 recommends this appropriation. The Budget Committee 8-0 recommends this appropriation.

Article-5: To see if the Winnisquam Regional School District will vote to raise and appropriate a sum of up to ninety thousand dollars, [$90,000] to be placed in the Special Education Capital Reserve Fund, said sum to be paid from the June 30, 2020 unreserved fund balance available for transfer on July 1, 2020. [Majority vote required] The School Board 7-0 recommends this appropriation. The Budget Committee 8-0 recommends this appropriation.

Annually, the District budgets an estimated amount in the hopes of covering unanticipated costs that may arise in the area of Special Education. Per RSA 186-C:13, the district is liable for all expenses incurred in this area, regardless of budgeted amounts. Therefore, the potential exists that an unanticipated event could pose a considerable burden on the District's budget. This reserve fund was established July 1, 2011 per RSA 35:16-a to enable the District to set aside funds to assist with the expenditure in the event of unanticipated costs.

Article-6: To transact any other business that may legally come before this meeting, including a presentation to the voters regarding possible long-range planning options for the elementary schools, with the discussion of options for future projects, followed by a poll of the attendees as a non-binding referendum on option preference:

Option A- Renovate Union Sanborn School: Significantly overhaul USS so that it is modernized, mechanical/electrical/plumbing brought up to code to provide needed educational spaces. Complete an addition at Sanbornton Central School to provide needed educational space. Create a secure entrance vestibule and security infrastructure at all elementary schools.

Option B- Major Addition at Southwick School: Close Union Sanborn School and create enough new space at Southwick School to educate all Union Sanborn School students. Complete an addition at Sanbornton Central. Create a secure entrance vestibule and security infrastructure at all elementary schools.

Option C- Status Quo: Overhaul Union Sanborn School and repair mechanical/electrical/plumbing as needed as funds are available.

Given under our hands at said Tilton, NH this 19th day of February 2020.
Jon Cilley, Christina Flanders, Sean Goodwin, Tarra LaChapelle, Julie Lonergan, Jasen Stock, Bridget Puffinburger and Kevin Washburn.

A TRUE COPY OF WARRANT-ATTEST:

Given under our hands at said Tilton, NH this 19th day of February 2020.
Jon Cilley, Christina Flanders, Sean Goodwin, Tarra LaChapelle, Julie Lonergan, Jasen Stock, Bridget Puffinburger and Kevin Washburn.